

Medium Term Financial Strategy 2019-20
Fees and Charges

Fees and Charges April 2018 - March 2019	* Includes VAT	Discretionary	Statutory	2017-2018 Actuals	2018-2019 Current Estimate	Current Charges 2018- 2019	Proposed Charges 2019- 2020	% Change	2018-2019 + / - Income	2019 -2020 Estimate
				£	£	£			£	£
Building Control										
				368,521	326,850				5,000	331,850
Erection of a single dwelling house - Full Plan & Building Notice Charge	*	x				870.00	887.40	2.00%		
Erection of 2 dwelling houses - Full Plan & Building Notice Charge	*	x				1,240.00	1,264.80	2.00%		
Garages up to 60m ² - Full Plan & Building Notice Charge	*	x				420.00	428.40	2.00%		
Garages up to 60m ² - Regularisation Charge	*	x				525.00	535.50	2.00%		
Garage with room over up to 100m ² - Full Plan & Building Notice Charge	*	x				515.00	525.30	2.00%		
Garage with room over up to 100m ² - Regularisation Charge	*	x				643.75	656.63	2.00%		
Extensions up to 40m ² - Full Plan & Building Notice Charge	*	x				595.00	606.90	2.00%		
Extensions up to 40m ² - Regularisation Charge	*	x				743.75	758.63	2.00%		
Extensions over 40m ² and up to 100m ² - Full Plan & Building Notice Charge	*	x				795.00	810.90	2.00%		
Extensions over 40m ² and up to 100m ² - Regularisation Charge	*	x				993.75	1,013.63	2.00%		
First Floor Extensions up to 40m ² - Full Plan & Building Notice Charge	*	x				490.00	499.80	2.00%		
First Floor Extensions up to 40m ² - Regularisation Charge	*	x				612.50	624.75	2.00%		
Loft Conversions up to 60m ² - Full Plan Charge	*	x				640.00	652.80	2.00%		
Loft Conversions up to 60m ² - Regularisation Charge	*	x				800.00	816.00	2.00%		
Loft Conversions up to 60m ² - Building Notice Charge	*	x				800.00	816.00	2.00%		
Garage Conversion under 40m ² - Full Plan & Building Notice Charge	*	x				395.00	402.90	2.00%		
Garage Conversion under 40m ² - Regularisation Charge	*	x				493.75	503.63	2.00%		

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							0.00			
Installation of 2 steel beams or lintels - Full Plan & Building Notice Charge	*	x				270.00	275.40	2.00%		
Installation of 2 steel beams or lintels - Regularisation Charge	*	x				337.50	344.25	2.00%		
Walls or roof thermal element up to 120m2 - Full Plan & Building Notice Charge	*	x				200.00	204.00	2.00%		
Walls or roof thermal element up to 120m2 - Regularisation Charge	*	x				250.00	255.00	2.00%		
Installation of up to 10 replacement windows - Full Plan & Building Notice Charge	*	x				130.00	132.60	2.00%		
Installation of up to 10 replacement windows - Regularisation Charge	*	x				162.50	165.75	2.00%		
Solar panels up to 120m2 - Full Plan & Building Notice Charge	*	x				130.00	132.60	2.00%		
Solar panels up to 120m2 - Regularisation Charge	*	x				250.00	255.00	2.00%		
Part P electrical work or installation of heating appliance - Full Plan & Building Notice Charge	*	x				265.00	270.30	2.00%		
Part P electrical work or installation of heating appliance - Regularisation Charge	*	x				331.25	337.88	2.00%		
Alterations up to the value of £4999 - Full Plan & Building Notice Charge	*	x				300.00	306.00	2.00%		
Alterations up to the value of £4999 - Regularisation Charge	*	x				375.00	382.50	2.00%		
Alterations from £5000 to £9999 - Full Plan Charge	*	x				390.00	397.80	2.00%		
Alterations from £5000 to £9999 - Regularisation Charge	*	x				609.37	621.56	2.00%		
Alterations from £5000 to £9999 - Building Notice Charge	*	x				487.50	497.25	2.00%		
Installation of Wood burning appliance - Full Plan & Building Notice Charge	*	x					200.00	100.00%		
Installation of Wood burning appliance - Regularisation Charge	*	x					250.00	100.00%	0	0
Demolition Notice	*	x					250.00	100.00%		
Building Control Total				368,521	326,850				5,000	331,850

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Street Naming & Numbering										
				52,575	49,000				20000	69,000
Name change		x				25.00	25.00	0.00%		
Addition of Name to numbered Property		x				25.00	25.00	0.00%		
Amendment to Postal Address		x				25.00	25.00	0.00%		
New Build - Individual Property		x				75.00	75.00	0.00%		
Official Registration of Postal Address previously not Registered		x				50.00	50.00	0.00%		
New Development - Fee per unit/flat		x				40.00	40.00	0.00%		
Creation of New Street		x				100.00	100.00	0.00%		
Renumbering of Development or Block of Flats - Fee per unit/flat		x				20.00	20.00	0.00%		
Street Naming & Numbering Total				52,575	49,000				20,000	69,000

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Development Control-Planning and Conservation										
<u>Application to discharge conditions related to a permission</u>										
The standard fee for conditions per request; or			x			116.00	116.00	0.00%		
Where the related permission was for extending or altering a dwelling house or other development in the curtilage of a dwelling house.			x			34.00	34.00	0.00%		
<u>Written confirmation of conditions previously discharged relating to a permission</u>			x							
Per request; or			x			116.00	116.00	0.00%		
Where the related permission was for extending or altering a dwelling house or other development in the curtilage of a dwelling house.			x			34.00	34.00	0.00%		
<u>Pre-Application Fees D160 + D167 + D176</u>				129,769	115,000				30,000	145,000
Written Advice for Householder applications										
charged for written advice on Householder applications and with an hour long meeting with an officer	*	x				50.00	51.00	2.00%		
Onsite Hourly Meeting	*	x				150.00	153.00	2.00%		
<u>Heritage Advice (EE20)</u>				544.34	8000	180.00	183.60			8,000
Written Advice	*	x			5000	50.00	51.00	2.00%		5,000
Site visit/Meeting/ Fee depending type of app/onsite/office based	*	x				360.00	367.20			0
Landscaped Advice					2600					2,600
Householder tree advice involving a site visit by an officer (five trees or less)	*	x				180.00	183.60	2.00%		
Householder tree advice involving a site visit by an officer (more than five trees)	*	x				360.00	367.20	2.00%		
Other site meeting/Large scale £720.00	*	x				540.00	550.80	2.00%		
High Hedges										0
Written Advice for small commercial applications										
charged for written advice for small commercial including shops, shop fronts and change of use	*	x				72.00	73.44	2.00%		
Written Advice for applications										
charged for written advice for applications/Minor £100/Major £150	*	x				150.00	153.00	2.00%		

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Advice involving meetings with Officers										
An hour long meeting	*	x				600.00	612.00	2.00%		
an hour long meeting with officer plus heritage/landscape/design advice	*	x				720.00	734.40	2.00%		
Additional fee per advisor / Onsite meeting with officer £180	*	x				150.00	153.00	2.00%		
Other Pre-Application Fees										
<u>Administration fees</u>										
Research of Permitted Development Rights and Planning Histories										
Research on Planning Histories			x			116.00	116.00	0.00%		
Research on Permitted Development Rights			x			116.00	116.00	0.00%		
<u>All Outline Applications (D118+D161+D162+D163)</u>										
£385 per 0.1 hectare for sites up to and including 2.5 hectares			x	1,501,711	1,559,060	385.00	385.00	0.00%	0	1,559,060
More than 2.5 hectares										
£9,527 + £115 for each 0.1 in excess of 2.5 hectares to a maximum of £125,000			x			9,527.00	9,527.00	0.00%		

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The erection of buildings (on land used for agriculture for agricultural purposes)										
Gross floor space to be created by the development			x			96.00	96.00	0.00%		
Gross floor space to be created by the development			x			462.00	462.00	0.00%		
Gross floor space to be created by the development more than 540m ² but not more than 4,215m ²			x			462.00	462.00	0.00%		
Gross floor space to be created by the development More than 4,215m ²			x			22,859.00	22,859.00	0.00%		
Full Applications (and First Submissions of Reserved Matters) continued...										
Erection of glasshouses (on land used for the purposes of agriculture)										
Gross floor space to be created by the development Not more than 465m ²			x			96.00	96.00	0.00%		
Gross floor space to be created by the development More than 465m ²			x			2,580.00	2,580.00	0.00%		
<u>Erection/alterations/replacement of plant and machinery</u>										
Site area Not more than 5 hectares			x			462.00	462.00	0.00%		
Site area More than 5 hectares max £300,000			x			22,859.00	22,859.00	0.00%		
<u>Applications other than Building Works</u>										
Car parks, service roads or other accesses For existing uses			x			195.00	195.00	0.00%		
Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)										
Site area Not more than 15 hectares			x			234.00	234.00	0.00%		
Site area More than 15 hectares			x			34,934.00	34,934.00	0.00%		
<u>Operations connected with exploratory drilling for oil or natural gas</u>										
Site area Not more than 7.5 hectares			x			508.00	508.00	0.00%		
Site area More than 7.5 hectares			x			38,070.00	38,070.00	0.00%		

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<u>Operations(other than exploratory drilling) for the winning and working of oil or natural gas</u>										
Site area Not more than 15 hectares			x			257.00	257.00	0.00%		
Site area More than 15 hectares			x			38,520.00	38,520.00	0.00%		
<u>Other operations (winning and working of minerals)</u>										
Site area Not more than 15 hectares			x			234.00	234.00	0.00%		
Site area More than 15 hectares			x			34,934.00	34,034.00			
Other operations (not coming within any of the above categories) Any site area			x			234.00	234.00			
<u>Lawful Development Certificate</u>										
LDC - Existing Use - in breach of a planning condition										
LDC - Existing Use LDC - lawful not to comply with a particular condition			x			234.00	234.00	0.00%		
LDC - Proposed Use - half planning fee										
<u>Prior Approval</u>										
Agricultural and Forestry buildings & operations or demolition of buildings			x			96.00	96.00	0.00%		
Telecommunications Code Systems Operators			x			462.00	462.00	0.00%		
<u>Reserved Matters</u>										
Application for approval of reserved matters following outline approval full fee due if the full fee already paid then £462 due.			x			462.00	462.00	0.00%		
<u>Approval/Variation/discharge of condition</u>										
Application for removal or variation of a condition following grant of planning permission			x			234.00	234.00	0.00%		
Request for confirmation that one or more planning conditions have been complied with - householder			x			34.00	34.00	0.00%		
All other development			x			116.00	116.00	0.00%		
<u>Change of Use of a building to use as one or more separate dwelling houses, or other cases</u>										
Number of dwellings not more than 50			x			462.00	462.00	0.00%		
Number of dwellings More than 50			x			22,859.00	22,859.00	0.00%		
Other Changes of Use of a building or land			x			462.00	462.00	0.00%		

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<u>Advertising</u>										
Relating to the business on the premises			x			132.00	132.00	0.00%		
Advance signs which are not situated on or visible from the site, directing the public to a business			x			132.00	132.00	0.00%		
Other advertisements			x			462.00	462.00	0.00%		
<u>Application for a Non-material Amendment Following a Grant of Planning Permission</u>										
Applications in respect of householder developments			x			34.00	34.00	0.00%		
Applications in respect of other developments			x			234.00	234.00	0.00%		
Permission in Principle - Site Area			x			402.00	402.00	0.00%		
Development and Conservation Control Total				1,632,024	1,689,660				30,000	1,719,660

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Development Control-Land Charges										
				259,848	319,550				0	319,550
Search only (LLC1 only)			x			35.00	37.00	5.71%		
LLC1 Only - Additional Parcel of Land			x			10.00	11.00	10.00%		
CON29 (Including VAT)	*		x			114.00	118.80	4.21%		
CON29 - Additional Parcel of Land (Including VAT)	*		x			18.00	19.20	6.67%		
Standard Official Search (LLC1 and CON29) (Including VAT)	*		x			149.00	155.80	4.56%		
Standard Official Search (LLC1 and CON29) - Additional Parcel of Land (Including VAT)	*		x			28.00	29.20	4.29%		
Part II enquiry - CON 29 Optional Questions 4-21 (Including VAT)	*		x			12.00	13.20	10.00%		
Part II enquiry - CON29 Optional Question 22 (Including VAT)	*		x			28.80	30.00	4.17%		
Additional Questions (Including VAT)	*		x			22.00	22.80	3.64%		
CON29 - Personal Searches (EIR)										
Question										
1.1 (a) - (l) (Planning)			x			6.00	7.20	20.00%		
1.1 (j,k,l) (Building Regulations)			x			6.00	7.20	20.00%		
2.1 (b) - (d)			x			6.00	7.20	20.00%		
3.1 (Land for Public Purpose)			x			3.00	3.60	20.00%		
3.3 Drainage Matters			x			3.00	3.60	20.00%		
3.5 (Railway Schemes)			x			3.00	3.60	20.00%		
3.7 (Outstanding Notices)			x			12.00	12.00	0.00%		
3.8 (Building Regulations Contravention)			x			3.00	3.60	20.00%		
3.9 (Enforcement)			x			6.00	7.20	20.00%		
3.10 CIL			x			3.00	3.60	20.00%		
3.13 b (Contaminated Land)			x			3.00	3.60	20.00%		
3.13 c (Contaminated Land)			x			3.00	3.60	20.00%		
Land Charges Total				259,848	319,550				0	319,550

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Parking Services									
Business Permits D043		x	7,683	12,710	100.00	100.00	0.00%		12,710
Residents Permits D065		x	85,920	85,440	25.00	25.00	0.00%		85,440
Visitors Permits D066		x	95,320	83,240	25.00	25.00	0.00%		83,240
3rd Permit [resident / visitor parking]		x			50.00	50.00	0.00%		
Replacement Permits/Duplicate Permits D067	*	x	46	780	10.00	10.00	0.00%		780
Carers Permits - Organisation D050	*	x	1,317	1,290	20.00	20.00	0.00%		1,290
Carers Permits - Individuals		x			0.00	0.00	0.00%		
School Permit	*	x			12.00	12.00	0.00%		
<u>Dispensations and Waivers D061</u>			16,819	2,560					2,560
Waivers/Work permits [max 1 day]	*	x			11.00	11.00	0.00%		
Waivers/ Work Permits [max 1 week]	*	x			33.00	33.00	0.00%		
Waivers/ Work Permits [max 3 months]	*	x			55.00	55.00	0.00%		
Dispensations [max 1 day]	*	x			11.00	11.00	0.00%		
Dispensations [max 1 week]	*	x			33.00	33.00	0.00%		
Dispensations [max 3 months]	*	x			55.00	55.00	0.00%		
Cones/ Suspension administration Fee	*	x			70.00	70.00	0.00%		
PCN Low - Statutory D042		x	841,598	864,660	50.00	50.00	0.00%		864,660
PCN High - Statutory		x			70.00	70.00	0.00%		
<u>Season Tickets - Car Parks D041 RC20</u>			187,476	187,850					187,850
3 Month 5 days Mon - Fri	*	x			250.00	250.00	0.00%		
3 Month 7 days Mon - Sun	*	x			303.00	303.00	0.00%		
6 Month 5 days Mon - Fri	*	x			440.00	440.00	0.00%		
6 Month 7 days Mon - Sun	*	x			540.00	540.00	0.00%		
12 Month 5 days Mon - Fri	*	x			770.00	770.00	0.00%		
12 Month 7 days Mon - Sun	*	x			930.00	930.00	0.00%		
<u>Season Tickets - Car Parks (Mote Park Only) D041 RC23</u>			5,483	5,000					5,000
One Year	*	x			40.00	40.00	0.00%		

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<u>PAY AND DISPLAY</u>										
<u>On Street D060</u>				257,279	235,180					235,180
<u>James Whatman Way</u>										
30 mins		x				0.70	0.70	0.00%		
1 hr		x				1.50	1.50	0.00%		
1.5 hr		x				2.00	2.00	0.00%		
2 hr		x				2.50	2.50	0.00%		
3 hr		x				3.50	3.50	0.00%		
4 hr		x				4.50	4.50	0.00%		
<u>All other on-street pay and display locations</u>										
30 mins		x				0.80	0.80	0.00%		
1 hr		x				1.50	1.50	0.00%		
1.5 hr		x				2.25	2.25	0.00%		
2 hr		x				3.00	3.00	0.00%		
<u>Off street RC20</u>				1,950,499	2,140,670				130,000	2,270,670
<u>Short Stay</u>										
<u>Medway St</u>										
1 hr	*	x				1.25	1.25	0.00%		
3 hr	*	x				3.75	3.75	0.00%		
4 hr	*	x				5.00	5.00	0.00%		
<u>Brewer Street [E]</u>										
30 mins	*	x				0.60	0.60	0.00%		
1 hr	*	x				1.10	1.10	0.00%		
3 hr	*	x				3.30	3.30	0.00%		
4 hr	*	x				4.40	4.40	0.00%		
<u>King Street</u>										
1 hr	*	x				1.30	1.30	0.00%		
3 hr	*	x				3.90	3.90	0.00%		
4 hr	*	x				5.20	5.20	0.00%		

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<u>Wheeler Street</u>										
30 mins	*	X				0.60	0.60	0.00%		
1 hr	*	X				1.10	1.10	0.00%		
3 hr	*	X				3.30	3.30	0.00%		
4 hr	*	X				4.40	4.40	0.00%		
<u>Palace Avenue</u>										
3 hr	*	X				3.75	3.75	0.00%		
4 hr	*	X				5.00	5.00	0.00%		
<u>Mote Road</u>										
1 hr	*	X				1.00	1.00	0.00%		
3 hr	*	X				3.00	3.00	0.00%		
4 hr	*	X				4.00	4.00	0.00%		
<u>Mill Street</u>										
1 hr	*	X				1.00	1.00	0.00%		
3 hr	*	X				3.00	3.00	0.00%		
4 hr	*	X				4.00	4.00	0.00%		
<u>Long Stay</u>										
<u>Barker Road</u>										
1 hr	*	X				1.10	1.10	0.00%		
3 hr	*	X				3.30	3.30	0.00%		
4 hr	*	X				4.40	4.40	0.00%		
5 hr	*					5.50	5.50	0.00%		
Over 5 hours						7.00	7.00	0.00%		
<u>Brooks Place</u>										
1 hr	*	X				1.10	1.10	0.00%		
3 hr	*	X				3.30	3.30	0.00%		
4 hr	*	X				4.40	4.40	0.00%		
5 hr	*	X				5.50	5.50	0.00%		
Over 5 hours	*	X				7.00	7.00	0.00%		
<u>Brunswick Street</u>										
1 hr	*	X				1.00	1.00	0.00%		
3 hr	*	X				3.00	3.00	0.00%		
4 hr	*	X				4.00	4.00	0.00%		
5 hr	*	X				5.00	5.00	0.00%		
Over 5 hours	*	X				7.00	7.00	0.00%		

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<u>College Road</u>										
1 hr	*	X				1.00	1.00	0.00%		
3 hr	*	X				3.00	3.00	0.00%		
4 hr	*	X				4.00	4.00	0.00%		
5 hr	*	X				5.00	5.00	0.00%		
Over 5 hours	*	X				7.00	7.00	0.00%		
<u>Lucerne Street</u>										
1 hr	*	X				1.10	1.10	0.00%		
3 hr	*	X				3.30	3.30	0.00%		
4 hr	*	X				4.40	4.40	0.00%		
5 hr	*	X				5.50	5.50	0.00%		
Over 5 hours	*	X				7.00	7.00	0.00%		
<u>Sittingbourne Road</u>										
1 hr	*	X				1.10	1.10	0.00%		
3 hr	*	X				3.30	3.30	0.00%		
4 hr	*	X				4.40	4.40	0.00%		
5 hr	*	X				5.50	5.50	0.00%		
Over 5 hours	*	X				7.00	7.00	0.00%		
<u>Union Street [E]</u>										
1 hr	*	X				1.10	1.10	0.00%		
3 hr	*	X				3.30	3.30	0.00%		
4 hr	*	X				4.40	4.40	0.00%		
5 hr	*	X				5.50	5.50	0.00%		
Over 5 hours	*	X				7.00	7.00	0.00%		
<u>Union Street [W]</u>										
1 hr	*	X				1.10	1.10	0.00%		
3 hr	*	X				3.30	3.30	0.00%		
4 hr	*	X				4.40	4.40	0.00%		
5 hr	*	X				5.50	5.50	0.00%		
Over 5 hours	*	X				7.00	7.00	0.00%		
<u>Well Road</u>										
1 hr	*	X				1.00	1.00	0.00%		
3 hr	*	X				3.00	3.00	0.00%		
4 hr	*	X				4.00	4.00	0.00%		
5 hr	*	X				5.00	5.00	0.00%		
Over 5 hours	*	X				7.00	7.00	0.00%		

Medium Term Financial Strategy 2019-20
Fees and Charges

Fees and Charges April 2018 - March 2019	* Includes VAT	Discretionary	Statutory	2017-2018 Actuals	2018-2019 Current Estimate	Current Charges 2018- 2019	Proposed Charges 2019- 2020	% Change	2018-2019 + / - Income	2019 -2020 Estimate
<u>Lockmeadow</u>										
1 Hour -	*	x				1.00	1.00	0.00%		
3 hr	*	x				2.50	2.50	0.00%		
4 hr	*	x				3.50	3.50	0.00%		
Up to 5 hours	*	x				5.00	5.00	0.00%		
Over 5 hours	*	x				7.00	7.00	0.00%		
Overnight charge all off-street car parks (6.30pm to 8am)	*	x				2.00	2.00	0.00%		
<u>Mote Park</u>										
Up to 6 Hours	*	x		168,544	198,000	2.00	2.00	0.00%		198,000
Over 6 Hours	*	x				12.00	12.00	0.00%		
Parking Services Total				3,617,982	3,817,380				130,000	3,947,380
<u>Sandling Road Car Park</u>										
				113,430	151,000					151,000
1 Hour -	*	x				1.10	1.10	0.00%		
3 hr	*	x				2.20	2.20	0.00%		
4 hr	*	x				3.50	3.50	0.00%		
Up to 5 hours	*	x				6.00	6.00	0.00%		
Over 5 hours	*	x				6.00	6.00	0.00%		
Sandling Road Car Park Total				113,430	151,000				0	151,000
GRAND TOTAL				6,044,380	6,353,440				185,000	6,538,440