

**You are hereby summoned to attend the  
Annual Meeting of the**

**MAIDSTONE BOROUGH COUNCIL**

Date: Saturday 18 May 2019  
Time: 9.30 a.m.  
Venue: Town Hall, High Street, Maidstone

Membership:

Councillors Adkinson, Bartlett, Mrs Blackmore, Brice, Brindle, D Burton, M Burton, Chappell-Tay, Clark, Cox, Cuming, Daley, English, Eves, Fermor, Fissenden, Fort, Garland, Garten, Mrs Gooch, Mrs Grigg, Harper, Harvey, Harwood, Hastie, Hinder, Mrs Hinder, Joy, Khadka, Kimmance, Lewins, McKay, McLoughlin, Mortimer, Munford, Naghi (Mayor), Newton, Parfitt-Reid, Perry, Powell, Purle, Mrs Ring, Mrs Robertson, D Rose, M Rose, Round, J Sams, T Sams, Spooner, Springett, Vizzard, Webb, de Wiggondene-Sheppard, Wilby and Young

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**AGENDA**

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1. Prayers
2. Apologies for Absence
3. Dispensations (if any)
4. Disclosures by Members and Officers
5. Disclosures of Lobbying
6. To elect the Mayor for the ensuing Municipal Year
7. The Mayor will receive congratulations on her election from scholars representing schools in the Borough
8. To consider whether any items should be taken in private because of the possible disclosure of exempt information.
9. To approve the Minutes of the Council Meeting held on 10 April 2019 1 - 10
10. To appoint the Deputy Mayor for the ensuing Municipal Year

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**Issued on Friday 10 May 2019**

**Continued Over/:**

*Alison Broom*

**Alison Broom, Chief Executive**

11. Mayor's Announcements
12. Election of the Leader of the Council for the ensuing Municipal Year
13. Appointment of the Deputy Leader of the Council for the ensuing Municipal Year
14. Adoption of the Council's Constitution including the Scheme of Delegation and Recent Updates - Dated April 2019  
The Constitution can be viewed here:  
  
[https://www.maidstone.gov.uk/\\_data/assets/pdf\\_file/0011/164648/Our-Constitution-April-2019-v1.pdf](https://www.maidstone.gov.uk/_data/assets/pdf_file/0011/164648/Our-Constitution-April-2019-v1.pdf)
15. Report of the Head of Policy, Communications and Governance - Review of Allocation of Seats on Committees 11 - 15
16. Appointment of the following Committees:
  - (a) Policy and Resources Committee
  - (b) Strategic Planning and Infrastructure Committee
  - (c) Communities, Housing and Environment Committee
  - (d) Economic Regeneration and Leisure Committee
  - (e) Planning Committee
  - (f) Licensing Committee
  - (g) Audit, Governance and Standards Committee
  - (h) Joint Transportation Board
  - (i) Democracy and General Purposes Committee

**MAIDSTONE BOROUGH COUNCIL ACTING AS CORPORATE TRUSTEE OF THE CHARITY KNOWN AS THE COBTREE MANOR ESTATE**

17. Report of the Head of Policy, Communications and Governance - Review of Allocation of Seats on the Cobtree Manor Estate Charity Committee 16 - 19
18. Appointment of the Cobtree Manor Estate Charity Committee

**MAIDSTONE BOROUGH COUNCIL ACTING AS CORPORATE TRUSTEE OF THE QUEEN'S OWN ROYAL WEST KENT REGIMENT MUSEUM TRUST**

19. Report of the Head of Policy, Communications and Governance - Review of Allocation of Seats on the Queen's Own Royal West Kent Regiment Museum Trust Committee 20 - 23
20. Appointment of the Queen's Own Royal West Kent Regiment Museum Trust Committee

**NOTE: IN ACCORDANCE WITH SECTION 17 OF THE LOCAL GOVERNMENT AND HOUSING ACT 1989, ALTERNATIVE ARRANGEMENTS FOR APPOINTMENTS TO COMMITTEES OUTSIDE THE USUAL POLITICAL BALANCE REQUIREMENTS MAY BE CONSIDERED IN RELATION TO AGENDA ITEMS 15, 17 AND 19**

## **ALTERNATIVE FORMATS**

If you require this information in an alternative format please contact us, call **01622 602899** or email [committee@maidstone.gov.uk](mailto:committee@maidstone.gov.uk).

To find out more about the work of the Council, please visit [www.maidstone.gov.uk](http://www.maidstone.gov.uk).