

# AGENDA

## COBTREE MANOR ESTATE CHARITY COMMITTEE MEETING



Date: Thursday 20 July 2017

Time: 2.30 pm

Venue: Town Hall, High Street, Maidstone

Membership:

Councillors Cox (Vice-Chairman), Mrs Gooch, McLoughlin (Chairman),  
Perry and Mrs Wilson

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1. Apologies for Absence
2. Notification of Substitute Members
3. Notification of Visiting Members
4. Disclosures by Members and Officers
5. Disclosures of Lobbying
6. To consider whether any items should be taken in private because of the possible disclosure of exempt information.
7. Minutes of the meeting held on 28 April 2017 1 - 3
8. Minutes of the Meeting held on 23 May 2017 4
9. Presentation of Petitions (if any)

**Continued Over/:**

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**Issued on Wednesday 12 July 2017**

*Alison Broom*

**Alison Broom, Chief Executive, Maidstone Borough Council,  
Maidstone House, King Street, Maidstone ME15 6JQ**

10. Questions and answer session for members of the public
11. Report of the Director of Finance and Business Improvement - Contingencies & Reserves Report 5 - 11
12. Report of Director of Finance and Business Improvement - Staff Recharges Report 12 - 16
13. Report of the Head of Regeneration and Economic Development - Cobtree Manor Estate Financial Position 17 - 23
14. Report of the Head of Regeneration and Economic Development - Cobtree Manor Estate Update July 2017 24 - 31
15. Report of the Head of Regeneration and Economic Development - Cobtree Manor Parks Visitor Centre/Cafe Update- July 2017 32 - 37

### **ALTERNATIVE FORMATS**

The reports included in Part I of this agenda can be available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact Democratic Services on [democraticservices@maidstone.gov.uk](mailto:democraticservices@maidstone.gov.uk) or 01622 602743**. To find out more about the work of the Committee, please visit [www.maidstone.gov.uk](http://www.maidstone.gov.uk)

### **PUBLIC SPEAKING**

In order to book a slot to speak at this meeting of the Cobtree Manor Estate Charity Committee, please contact Caroline Matthews on 01622 602743 or by email on [carolinematthews@maidstone.gov.uk](mailto:carolinematthews@maidstone.gov.uk) by 5 p.m. one clear working day before the meeting. If asking a question, you will need to provide the full text in writing. If making a statement, you will need to tell us which agenda item you wish to speak on. Please note that slots will be allocated on a first come, first served basis.