Maidstone Borough Council

Freedom of Information Act Request

Ref: FOI 6541

Date: 03 October 2017

Request and Response

In order that I better understand the process, I formally request the following information under the Freedom of Information Act 2000, and expect a response within the statutory period.

1. How many PCNs have Maidstone BC issued for parking in the Kent County Council reserved spaces in the Sandling Road car park in question since it opened?

24 PCN's have been issued.

2. How many of these were issued to individuals who were subsequently able to prove they hold valid permits?

8 drivers have sent in a copy of a permit.

3. How many of the PCNs issued to drivers parked in KCC reserved spaces and able to prove they hold valid permits have been cancelled to date?

4 PCN's have been cancelled.

4. What instruction and/or guidance do decision-making officers follow when deciding whether a PCN is enforced or cancelled, and how are these decisions moderated for consistency?

The guidance for the Civil Enforcement Technical Officers was to waive any Penalty Charge Notice issued prior to 1 September 2017, upon receipt of a valid permit for the undercroft. The decision was made due to this being a new permit scheme, and to allow permit holders time to get used to having to clearly display the permit. After 1 September 2017, if a permit is not clearly displayed, and a Penalty Charge Notice is issued, this will not be waived. The reason for this is that the permits are ‘open’ permits and not assigned to a specific vehicle. Also the Traffic Regulation Order in place for Sandling Road car park states that a Penalty Charge Notice will be issued if a car is parked within a restricted area without displaying a valid permit.

5. Please provide the South East Group Guidance Policy document quoted in your reply (electronically by email).


6. Where is the warning notice located (on the site) that specifically relates to parking in reserved bays? i.e. the penalty for failure to display or for parking without a permit in KCC reserved spaces? What is the content of this notice?
Sandling Road
Undercroft Car Park
Monday - Friday  Permit holders only

Public Parking on
Saturday and Sunday Only
Pay at Meter