

**MAIDSTONE BOROUGH COUNCIL**

**COMMUNITIES, HOUSING AND ENVIRONMENT COMMITTEE**

**MINUTES OF THE MEETING HELD ON TUESDAY 16 JANUARY  
2018**

**Present:** Councillors Barned, M Burton, Garten, Joy,  
D Mortimer, Perry, Mrs Ring and Mrs Robertson

89. APOLOGIES FOR ABSENCE

It was noted that apologies had been received from Councillors Webb and Webster.

It was also noted that Councillor D Mortimer was running late.

90. NOTIFICATION OF SUBSTITUTE MEMBERS

It was noted that Councillor Perry was substituting for Councillor Webster.

91. URGENT ITEMS

There were no urgent items.

92. NOTIFICATION OF VISITING MEMBERS

There were no Visiting Members.

93. DISCLOSURES BY MEMBERS AND OFFICERS

There were no disclosures by Members and Officers.

94. DISCLOSURES OF LOBBYING

There were no disclosures of lobbying.

95. EXEMPT ITEMS

**RESOLVED:** That the agenda items be taken in public as proposed.

96. MINUTES OF THE MEETING HELD ON 12 DECEMBER 2017

**RESOLVED:** That the Minutes of the meeting held on 12 December 2017 be approved as a correct record and signed.

97. PRESENTATION OF PETITIONS

There were no petitions.

98. QUESTIONS AND ANSWER SESSION FOR MEMBERS OF THE PUBLIC

There were no questions from members of the public.

99. COMMITTEE WORK PROGRAMME

The Committee considered the Committee Work Programme.

The Chairman advised that there would be an additional Crime and Disorder Committee meeting to be held on 20 March 2018 which would start at 6.00 p.m. This meeting would be held before the Communities, Housing and Environment Committee meeting which would start at 6.45 p.m.

It was noted that two reports had been moved to the April Committee meeting which were:-

- Homelessness Reduction Act
- Delivering Affordable Housing

**RESOLVED**: That the Committee Work Programme be noted.

100. STRATEGIC PLAN 2015-20, 2018-19 REFRESH

The Committee considered the report of Mrs Angela Woodhouse, the Head of Policy, Governance and Communications which set out the draft refreshed strategic plan.

Mrs Woodhouse advised the Committee that the current plan had been refreshed to ensure contextual information was up to date and areas of focus in relation to the action areas for 2018-19 were agreed.

Members were minded to accept the proposed changes to the areas related to the Committee.

**RESOLVED**: That the refreshed Strategic Plan attached at Appendix A be noted and no further amendments be proposed from the Committee.

Voting: For: unanimous

101. MEDIUM TERM FINANCIAL STRATEGY & BUDGET PROPOSALS 2018/19

The Committee considered the report of Miss Ellie Dunnet, the Head of Finance which set out the budget proposals for services within the remit of the Committee.

The Committee noted that the cumulative budget gap was currently set at £4.6 million.

Miss Dunnet highlighted a number of spending pressures attributable to the Committee.

In response to a question from a Member, Miss Dunnet advised that the anticipated income for Heather House had not been realised due to the temporary closure of the facility but it was expected that the income would meet expectations for the next financial year.

Councillor D Mortimer arrived at 6.40 p.m.

**RESOLVED:**

1. That the revenue budget proposals for services within the remit of this Committee, as set out in Appendix C to the report, be agreed for submission to Policy and Resources Committee;
2. That the capital budget proposals for services within the remit of this Committee, as set out in Appendix E to the report, be agreed for submission to Policy and Resources Committee.

Voting: For: unanimous

102. FEES & CHARGES

The Committee considered the report of Miss Dunnet, the Head of Finance which set out the proposed fees and charges for 2018/19 for the services within the remit of the Committee.

In response to Members' questions, Officers advised that:-

- Discussions are ongoing with KCC regarding the Marden/Ulcombe Caravan Sites. The Officer would update the Member outside the meeting
- Officers were exploring the frequency of the garden waste collections and if the proposals prove cost effective then a report will be brought before the Committee
- That the contaminated land search fee was restricted by case law
- That the dog fouling penalty would be increased as part of the Dog Control Orders

**RESOLVED:**

1. That the proposed discretionary fees and charges as set out in Appendix 1 to the report be agreed;
2. That the centrally determined fees and charges as set out in Appendix 1 to the report be noted.

Voting: For: unanimous

103. DURATION OF MEETING

6.30 p.m. to 6.47 p.m.