

### **Appendix B – Illustrative Example of Timetable**

The review must be concluded within twelve months, register published annually on 1 December

Stage	What happens	Timescales	Example
Commencement	Terms of reference are published		June 1
Preliminary Stage	Desk Research, information gathering, local briefings and meetings	One Month	June 1 – June 30
Stage One	Initial Submissions are invited	Three months	July 1 – September 30
Stage Two	Consideration of submissions received – draft recommendations are prepared	Two months	October 1 – November 30
Stage Three	Draft Recommendations are published - consultations on them	Three months	December 1 – February 28
Stage Four	Consideration of submissions received – Final recommendations are prepared	Two Months	March 1 – April 30
	Final Recommendations are published – concluding the review		May 1
	Council resolves to make a reorganisation order	One month later	June 1