

AGENDA

LICENSING ACT 2003 SUB COMMITTEE MEETING



Date: Monday 30 November 2015

Time: 10.00 am

Venue: Town Hall, High Street,
Maidstone

Membership:

Councillors Mrs Blackmore, Newton and Mrs
Robertson

Page No.

1. Disclosures by Members and Officers
2. Disclosures of Lobbying
3. To consider whether any items should be taken in private because of the possible disclosure of exempt information
4. Report of the Head of Housing and Community Services - 1 - 89
Application for a premises licence to be varied under the
Licensing Act 2003 for Bredhurst Village Hall, Hurstwood Road,
Bredhurst, Gillingham, Kent, ME7 3JZ

Continued Over/:

Issued on Friday 20 November 2015

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact Poppy Collier on 01622 602242**. To find out more about the work of the Committee, please visit www.maidstone.gov.uk

**Alison Broom, Chief Executive, Maidstone Borough Council,
Maidstone House, King Street, Maidstone Kent ME15 6JQ**

Agenda Item 4

Agenda Item No: 1 - Summary of Report

Licence Reference 15/03263/LAPRE

**Report To: LICENSING SUB – COMMITTEE
(UNDER THE LICENSING ACT 2003)**

Date: 18 NOVEMBER 2015

**Report Title: BREDHURST VILLAGE HALL
HURSTWOOD ROAD
BREDHURST
GILLINGHAM
KENT
ME7 3JZ**

**Application for: A premises licence to be varied under the
Licensing Act 2003**

Report Author: Lorraine Neale

- Summary:**
1. The Applicant – Bredhurst Village Hall
 2. Type of authorisation applied for: To vary a premises licence under the Licensing Act 2003. (Appendix A) which is also accompanied with an application to disapply the mandatory condition on Designated Premises Supervisor (Appendix C)
 3. Licensable Activities and hours:

		Current Hours		Hours: New Application	
A)	Plays (Indoors)	Mon - Sun	09:00-23:30	Mon - Sun	11:00-23:30
E)	Live Music (Indoors)	Mon - Sun	09:00-23:30	Mon - Sun	11:00-23:30
F)	Recorded Music (Indoors)	Mon - Sun	09:00-23:30	Mon - Sun	11:00-23:30
G)	Performance of dance (Indoors)	Mon - Sun	09:00-23:30	Mon - Sun	11:00-23:30
H)	Anything of a similar nature to (e),(f) or (g) (Indoors)	Mon - Sun	09:00-23:30	Mon - Sun	11:00-23:30
M)	Supply of alcohol (On & Off the premises)	-	-	Mon – Thurs Fri & Sat Sun	11:00-23:00 11:00-23:30 11:00-22:30
O)	Opening Hours	-	-	Mon - Sun	08:00-24:00

The variation application also asks for the removal of the following conditions from the Premise Licence.

A new Fire Equipment Certificate shall be forwarded to this office prior to or on the date of expiry of the current Certificate on 31 October 2005, and thereafter each year on the anniversary of this date.

A new Electrical Certificate shall be forwarded to this office prior to or on the date of expiry of the current Certificate on 1 December 2005, and thereafter each year on the anniversary of this date.

A new Emergency Lighting Certificate shall be forwarded to this office prior to or on the date of expiry of the current Certificate on 1 December 2005, and thereafter each year on the anniversary of this date.

However a fire equipment certificate, an electrical certificate and emergency lighting certificate will continue to be obtained and will be continued to be reported by the hall's trustees annually, via the chairman/trustees report given at each Annual General Meeting.

Affected Wards: Boxley

Recommendations: **The Committee is asked to determine the application and decide whether to vary the premises licence.**

Policy Overview: The decision should be made with regard to the Secretary of State's Guidance and the Council's Statement of Licensing Policy under the Licensing Act 2003. Where the decision departs from Policy or Guidance the departure must be directed solely at the attainment of the licensing objectives, and that such departure be supported by proper reasons.

Financial Implications: Costs associated with processing the application are taken from licensing fee income.

Other Material Implications: **HUMAN RIGHTS:** In considering this application it is appropriate to consider the rights of both the applicant and other parties, such as “**responsible authorities**” and/or “**other persons**” (objectors). The procedure for determining licences has a prescribed format to ensure fair representation of the relevant facts by all parties.

LEGAL: Under the Licensing Act 2003 the **Licensing Authority** has a duty to exercise licensing control of relevant premises.

Background Papers: Licensing Act 2003
DCMS Guidance Documents issued under section 182 of the Licensing Act 2003 as amended
Maidstone Borough Council Statement of Licensing Policy

Contacts: Mrs Lorraine Neale at: lorraineneale@maidstone.gov.uk – tel: 01622 602028

Agenda Item No. 1

Report Title: Bredhurst Village Hall, Hurstwood Road, Bredhurst, Gillingham, Kent, ME7 3JZ

Application to: Vary a premises licence under the Licensing Act 2003 and disapply the requirement for a DPS.

Purpose of the Report

The report advises Members of an application to vary a Premises Licence under the Licensing Act 2003,(Appendix A), made by Bredhurst Village Hall for Bredhurst Village Hall, Hurstwood Road, Bredhurst, Gillingham, Kent, ME7 3JZ in respect of which 17 responses have been received from other persons, 9 of which are objections and 8 showing support (Appendix D & E).

Issue to be Decided

The purpose of this section is to enable all Members to recognise immediately what they are being asked to consider.

Members are asked to determine whether to:

Grant the variation as applied for, or

Grant the variation application and modify conditions of the licence

or reject all or part of the application.

And

Grant application to remove requirement for DPS

Refuse application to remove requirement for DPS

Background

1. The relevant sections are Part 3 S13 , s25A and 34 – 36 of The Licensing Act 2003 and section 4 of The Licensing Act 2003 in particular the Licensing Objectives:
 - The prevention of crime and disorder;
 - Public Safety
 - The prevention of public nuisance; and
 - The protection of children from harm
2. The application has been correctly advertised in the local press and a notice displayed on the premises for the required period.
3. There were no representations received from responsible authorities.
4. 17 responses were received from other persons 9 against and 8 in support.

The table below illustrates the relevant responses which have been received

Responsible Authority /Interested Party	Licensing Objective	Associated Documents	Appendix
Objections			
Mrs Lyn Turnbull	Crime & Disorder Public Nuisance	Online	D
Mrs Andrea Winter	Public Nuisance	Online	D
Mr. T. R Surridge	Public Nuisance ?	Letter	D
Mrs Wendy Kemp - Bredhurst Parish Council	Crime & Disorder Public Nuisance Public Safety Children from Harm	E-mail/letter	D
Mrs Jean Butcher	Crime & Disorder Public Nuisance	E-mail	D
Mr G & Mrs E Elford-Knox	Public Nuisance	E-mail	D
Mr L And Mrs A Saunders	Public Nuisance	E-mail	D
Mr. R. Surridge	Crime & Disorder ?	Petition	D
Mrs M Puhalo	Public Nuisance	Letter	D
Support			
Mr Kevin Wood	In Support	E-Mail	E
Mrs June Cox	In Support	E-Mail	E
Mr Alan Rose	In Support	E-Mail	E
Mrs G Bull	In Support	Online	E
June Bournier	In Support	E-Mail	E
Mrs. Pamela A. Merryweather	In Support	E-mail	E
Mrs Mary Gough	In Support	Online	E
Mr Alan Tuff	In Support	E-mail	E

There appear to be concerns that the requested hours are excessive, however the variation application does not increase the current hours of operation. The variation application is to add alcohol to the licence and that objectors are of the opinion it will have a detrimental effect. The view is that noise, anti-social behaviour, traffic and parking problems would all increase in a quiet rural area which would affect the Village Hall's closest neighbours, the majority of which are elderly.

There have also been letters of support for the application by residents who believe that the Hall and its current Committee can only improve the facilities there for the benefit of the village community.

5. The premises has a current licence, Appendix F. The current licence holder is the applicant and there has been an application submitted to disapply the requirement to have a DPS (Appendix C) as this is a community establishment.
6. The current licence hours are as per the licence attached at appendix F and set out at 3 of the summary above.
7. **Members are advised that applications cannot be refused in whole or in part, or conditions attached to the licence unless it is appropriate to do so to promote the licensing objectives.;**
8. Relevant sections of **The Guidance issued under section 182 of The Licensing Act 2003;**
Chapter 4 (4.33 onwards) Personal licences (Disapply DPS)
Chapters 8 (8.42 onwards) & 9 Premises Licences & Determining Applications

Chapter 10 Conditions

Relevant policy statements contained in the Licensing Authority's Statement of Licensing Policy:

9. Relevant policy statements contained in **the Licensing Authority's Statement of Licensing Policy:**

- 20. Prevention of Crime and Disorder**
- 21. The Promotion of Public Safety**
- 22. Prevention of Public Nuisance**
- 23. Protection of Children from Harm**

20. Prevention of Crime and Disorder

Concerns

The applicant should consider factors arising from the premises or the activities of their customers within the vicinity of the premises that may impact on the prevention of crime and disorder. These may include:

- Underage drinking
- Drunkenness on premises
- Public drunkenness
- Drugs
- Violent behaviour
- Anti-social behaviour

Additional Steps

The following examples of additional steps are given as examples for applicants to consider in addressing the above concerns in the preparation of their Operating Schedule, having regard to their particular type of premises or activities:-

- Effective and responsible management of premises.
- Training and supervision of staff.
- Adoption of current best practice guidance (some examples are Safer Clubbing, the National Alcohol Harm Reduction Strategy Toolkit, and other voluntary codes of practice, including those relating to drinks promotions e.g. The Point of Sale Promotions published by BBPA).
- Acceptance of accredited 'proof of age' pass cards or 'new type' driving licences with photographs, passports or an official identity card issued by H M Forces.
- Provision of effective CCTV in and around premises.
- Employment of Security Industry Authority licensed door staff. (If two or more are employed there must be at least one male and one female).
- Provision of toughened or plastic glasses.
- Provision of secure deposit boxes for confiscated items ('sin bins').
- Provision of litterbins, security measures, e.g. lighting, outside premises.
- Membership of a Pub Watch scheme.
- The current 'Chill Out Hour' operating at the late night venues in the Borough of Maidstone which is the agreement whereby late night venues cease to sell alcohol yet continue to provide music and dancing for a further hour (at a reduced volume and with the heavy bass beat removed) has proved to be a success in reducing late night crime and disorder.
- Membership of Maidsafe (Nite Net).

21. The Promotion of Public Safety

The Licensing Authority wishes to ensure the safety of everyone on licensed premises.

Concerns

Capacity

Where existing legislation does not provide adequately for the safety of the public, club members or guests, the occupancy capacity for premises and events (to include performers and staff) may be an important factor in promoting public safety. Subject to the requirements of the following paragraph the Licensing Authority will expect the issue of occupancy capacity and adequate controls of the numbers of persons on premises or attending an event to be considered by an applicant when completing an Operating Schedule. Where a relevant representation is received in respect of capacity the Licensing Authority will consider setting capacity limits in consultation with the Kent and Medway Fire and Rescue Authority for the following premises:

- Nightclubs
- Cinemas
- Theatres
- Other premises where regulated entertainment within the meaning of the Act is being provided.

The Applicant might also consider the following concerns when assessing the appropriate capacity for premises or events in the Maidstone area. These could include:-

- The design and layout of the premises.
- The nature of the premises or event.
- The nature of the licensable activities being provided.
- The provision or removal of temporary structures, such as a stage or furniture.
- The number of staff available to supervise customers both ordinarily and in the event of an emergency.
- The customer profile (e.g. age, disability).
- The attendance by customers whose first language is not English.
- Availability of suitable and sufficient sanitary accommodation.
- The nature and provision of facilities for ventilation.
- The use of special effects such as lasers, pyrotechnics, smoke machines, foam machines, etc.

Where capacity is likely to be reached (such as on known busy evenings) and particularly where a special event or promotion is planned, the applicant will be expected to consider the arrangements

that will be put in place to ensure that the capacity of the premises is not exceeded.

Additional Steps

The following examples of additional steps are given for applicants to consider in the preparation of their Operating Schedule, having regard to their particular type of premises or activities:-

- Suitable and sufficient risk assessments.
- Effective and responsible management of premises
- Provision of a sufficient number of people employed or engaged to secure the safety of the premises and patrons.
- Appropriate instruction, training and supervision of those employed or engaged to secure the safety of the premises and patrons.
- Adoption of best practice guidance.
- Provision of effective CCTV in and around premises.
- Provision of toughened or plastic non disposable glasses/bottles.
- Implementation of crowd management measures.
- Regular testing (and certification where appropriate) of procedures, appliances, systems etc. pertinent to safety.

22. Prevention of Public Nuisance

Licensed premises can cause adverse impacts on communities through public nuisance. The Licensing Authority wishes to maintain and protect the amenity of residents and other businesses from any nuisance caused by the operation of licensed premises whilst recognising the valuable cultural, social and business importance that such premises provide.

The Licensing Authority will interpret 'public nuisance' in its widest sense, and takes it to include such issues as noise, light, odour, litter and anti-social behaviour, where these matters impact on those living, working or otherwise engaged in normal activity in an area.

Concerns

When addressing the issue of prevention of public nuisance, the applicant should consider those factors arising from the premises or the activities of their customers within the vicinity of the premises that may impact on the likelihood of public nuisance. These may include:-

- The location of the premises and their proximity to residential and other noise sensitive premises, such as hospitals, hospices and places of worship.
- The hours of operation, particularly if between 23.00 and 07.00.
- The nature of activities to be provided, including whether those activities are of a temporary or permanent nature and whether they are to be held inside or outside premises.
- The design and layout of premises and in particular the presence of noise limiting features.
- The occupancy capacity of the premises.
- Last admission time.
- The steps the applicant has taken or proposes to take to ensure that staff leave the premises quietly.
- The steps the applicant has taken or proposes to take to prevent disturbance by patrons arriving or leaving the premises.
- Whether routes to and from the premises, on foot or by car or service or delivery vehicles, pass residential premises within the vicinity of the Premises.
- Whether other measures have been taken or are proposed such as the use of CCTV or the employment of registered door supervisors.
- The arrangements made or proposed for parking by patrons, and the effect of this parking on local residents.
- The likelihood of any violence, disorder or policing problems arising if a licence were granted.
- Whether taxis and private hire vehicles serving the premises are likely to disturb local residents.
- The siting of external lighting, including security lighting that is installed inappropriately.
- Whether the operation of the premises would result in increased refuse storage or disposal problems or additional litter in the vicinity of the premises and any measures or proposed measures to deal with this.
- The history of previous nuisance complaints proved against the premises, particularly where statutory notices have been served on the present licensees.

Additional Steps

The following examples of additional steps are given as examples for applicants to consider in the preparation of their Operating Schedule, having regard to their particular type of premises or activities:-

- Effective and responsible management of premises.
- Appropriate instruction, training and supervision of those employed or engaged to prevent incidents of public nuisance.
- Control of operating hours for all or parts (e.g. garden areas) of premises, including such matters as deliveries.

- Adoption of best practice guidance (e.g. Good Practice Guide on the Control of Noise from Pubs and Clubs, produced by Institute of Acoustics).
- Installation of soundproofing, air conditioning, acoustic lobbies and sound limitation devices.
- Management of people, including staff, and traffic (and resulting queues) arriving and leaving premises.
- The incorporation of measures for ensuring the safe and swift dispersal of patrons away from premises and events without causing nuisance or public safety concerns to local residents.
- Effective ventilation systems to prevent nuisance from odour.

N.B. Where relevant representations are received which the Licensing Sub Committee consider material particular consideration will be given to the impact on residential amenity of proposals for the provision of late night refreshment where these are either located in, or encourage people to move through, residential areas.

Chapter 23 Protection of Children from Harm

The relaxation in the Licensing Act giving accompanied children greater access to licensed premises is seen as a positive step, which may bring about a social change in family friendly leisure but the risk of harm to children remains the paramount consideration. Clearly, this relaxation places additional responsibilities upon licence holders as well as upon parents and others accompanying children.

The protection of children from harm includes the protection of children from moral, psychological and physical harm and, in relation to the exhibition of films, the transmission of programmes by video or DVD. This includes the protection of children from exposure to strong language, sexual imagery and sexual expletives.

In certain circumstances children are more vulnerable and their needs will require special consideration. This vulnerability includes their susceptibility to suggestion, peer group influences, inappropriate example, the unpredictability of their age and the lack of understanding of danger.

Concerns

The applicant should consider those factors arising from the premises or the activities of their customers within the vicinity of the premises that may impact on the prevention of children from harm. These may include the potential for children to:-

- purchase, acquire or consume alcohol
- be exposed to drugs, drug taking or drug dealing
- be exposed to gambling
- be exposed to activities of an adult or sexual nature
- be exposed to incidents of violence or disorder
- be exposed to environmental pollution such as noise
- be exposed to special hazards such as falls from a height

Additional Steps

The following examples of additional steps are given to assist applicants. The Licensing Authority considers them to be important matters that applicants should take account of in the preparation of their Operating Schedule, having regard to their particular type of premises and/or activities:-

- Effective and responsible management of premises.
Provision of a sufficient number of people employed or engaged to secure the protection of children from harm.

- Appropriate instruction, training and supervision of those employed or engaged to secure the protection of children from harm.
- Adoption of best practice guidance (Public Places Charter).
- Limitations on the hours when children may be present, in all or parts of the premises.
- Limitations or exclusions by age when certain activities are taking place.
- Imposition of requirements for children to be accompanied by an adult.
- Acceptance of accredited 'proof of age' cards, 'new type' driving licences with photographs, passport, an official identity card issued by HM Forces or by an EU country bearing the photograph and date of birth of bearer.

N.B. In exceptional circumstances, where **appropriate**, and only where the licensing authority has received relevant representations, it may impose conditions restricting access or excluding children from premises or part of licensed premises:-

- a) at certain times of the day, or
- b) when certain licensable activities are taking place, or
- c) to which children aged under 16 years should have access only when supervised by an adult, or
- d) to which unsupervised children under 16 will be permitted access.

Examples of premises where these conditions may be considered include those where:-

- a) There have been convictions for serving alcohol to minors or where there is some evidence of under-age drinking.
- b) There is a known association with drug taking or dealing.
- c) There is a strong element of gambling on the premises.
- d) Entertainment of an adult or sexual nature is commonly provided.
- e) There is a presumption that children under 18 should not be allowed (e.g. to nightclubs, except where under 18 discos are being held)
- f) Licensable activities are taking place during times when children under 16 may be expected to be attending compulsory full-time education.

10. Options

Legal options open to members -

Grant the variation as applied for, or

Grant the variation application and modify conditions of the licence

or reject all or part of the application.

and

Grant application to remove requirement for DPS

Refuse application to remove requirement for DPS

Members of the Licensing Act 2003 – Licensing Sub – Committee are reminded of their duty under section 17 of the Crime and Disorder Act 1998 to consider the crime and disorder implications of their decisions and the Licensing Authority's responsibility to co – operate in the reduction of crime and disorder in the Borough

Section 17 of the Crime and Disorder Act 1988 states:

"Without prejudice to any other obligation imposed on it, it shall be the duty of each authority to which this section applies to exercise its various functions with due regard to the likely effect of the exercise of those function on, and the need to do all that it reasonably can prevent, crime and disorder in its area".

11. Implications Assessment

The decision should be made with regard to the Secretary of State's Guidance and the Council's Statement of Licensing Policy under the Licensing Act 2003. Where the decision departs from either the Guidance or the policy clear and cogent reasons must be given. Members should be aware that if such a departure is made the risk of appeal/challenge is increased.

12. Human Rights

While all Convention Rights must be considered, those which are of particular relevance to the application are:

- Article 8 – Right to respect for private and family life
- Article 1 of the First Protocol – Protection of Property
- Article 6(1) – Right to Fair Hearing
- Article 10 – Freedom of Expression

The full text of each Article is given in the attached Appendices

13. Conclusion

Members must ensure that the application is considered on its merits, as well as against the relevant guidance, policy and statutory framework.

14. List of Appendices

Appendix A	Application Form
Appendix B	Plan of Premises
Appendix C	Application to disapply the requirement of the DPS
Appendix D	Representations –Other persons
Appendix E	Letters of Support – Other persons
Appendix F	Existing Premises Licence
Appendix G	Plan of area
Appendix H	Human Rights Articles
Appendix I	Order of Proceedings

15. Appeals

The applicant or any other person(objector) may appeal the Licensing Act 2003 Sub Committee's decision within 21 days beginning with the day on which the Appellant is notified. All/any appeals must be lodged with the Magistrates' Court. Parties should be aware that they MAY incur an Adverse Costs Order should they bring an appeal.

Contact: Email:	Senior Licensing Officer lorraineneale@maidstone.gov.uk
--------------------	---

15/03263/WARE

Maidstone Borough Council

The Licensing Partnership
PO Box 182
Sevenoaks
TN13 1GP

**Application to vary a premises licence under the Licensing Act 2003****PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form.
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.
You may wish to keep a copy of the completed form for your records.

I/We Bredhurst Village Hall

(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number
MAID0185/LPRM/1525

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description
Bredhurst Village Hall, Hurstwood Road, Bredhurst,

Post town	Gillingham	Post code	ME7 3JZ
-----------	------------	-----------	---------

Telephone number at premises (if any)	None
---------------------------------------	------

Non-domestic rateable value of premises	£4000
---	-------

Part 2 – Applicant details

Daytime contact telephone number	07950797325
----------------------------------	-------------

E-mail address (optional)	tim@bredhurstvillagehall.co.uk
---------------------------	--------------------------------

Current postal address if different from premises address		148 Lonsdale Drive,	
Post Town	Rainham	Postcode	ME8 9HX

Part 3 - Variation

Please tick yes

Do you want the proposed variation to have effect as soon as possible?

☒

If not do you want the variation to take effect from

Day		Month		Year			

Please describe briefly the nature of the proposed variation (Please see guidance note 1)
We would like to extend the licence to allow the sale alcohol at the premise.

We would like certain embedded conditions removed from the licence conditions as per below.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision of regulated entertainment

Please tick yes

- | | |
|--|--------------------------|
| a) plays (if ticking yes, fill in box A) | <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G) | <input type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H) | <input type="checkbox"/> |

Provision of entertainment facilities:

- | | |
|--|--------------------------|
| i) making music (if ticking yes, fill in box I) | <input type="checkbox"/> |
| j) dancing (if ticking yes, fill in box J) | <input type="checkbox"/> |
| k) entertainment of a similar description to that falling within (i) or (j)
(if ticking yes, fill in box K) | <input type="checkbox"/> |

Provision of late night refreshment (if ticking yes, fill in box L)

☐

Sale by retail of alcohol (if ticking yes, fill in box M)

☒

In all cases complete boxes N, O and P

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue					
			State any seasonal variations for performing plays (please read guidance note 4)		
Wed					
Thur					
			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri					
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 6)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue					
Wed			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)			
Mon						
Tue						
			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)			
Wed						
Thur						
			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)			
Fri						
Sat						
Sun						

E

Live music Standard days and timings (please read guidance note 6)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)			
Mon						
Tue						
			<u>State any seasonal variations for the performance of live music</u> (please read guidance note 4)			
Wed						
Thur						
			<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)			
Fri						
Sat						
Sun						

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for the playing of recorded music (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)			
Mon						
Tue						
			State any seasonal variations for the performance of dance (please read guidance note 4)			
Wed						
Thur						
			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 5)			
Fri						
Sat						
Sun						

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment you will be providing</u>		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 3)		
Wed			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)		
Thur			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri					
Sat					
Sun					

Provision of facilities for making music Standard days and timings (please read guidance note 6)			<u>Please give a description of the facilities for making music you will be providing</u>	
			<u>Will the facilities for making music be indoors or outdoors or both – please tick</u> (please read guidance note 2)	
			Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>
Day	Start	Finish	Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 3)	
Tue				
Wed			<u>State any seasonal variations for the provision of facilities for making music</u> (please read guidance note 4)	
Thur				
Fri			<u>Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)	
Sat				
Sun				

J

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			<u>Will the facilities for dancing be indoors or outdoors or both – please tick</u> (see guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
			<u>Please give a description of the facilities for dancing you will be providing</u>		
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 3)		
Tue					
Wed			<u>State any seasonal variations for providing dancing facilities</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of facilities for dancing at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

K

Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment facility you will be providing</u>	
Day	Start	Finish	<u>Will the entertainment facility be indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors <input type="checkbox"/>
Mon				Outdoors <input type="checkbox"/>
				Both <input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 3)	
Wed				
Thur			<u>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j</u> (please read guidance note 4)	
Fri				
Sat			<u>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list</u> (please read guidance note 5)	
Sun				

L

Late night refreshment Standard days and timings (please read guidance note 6)			<u>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue					
			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 4)		
Wed					
Thur					
			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri					
Sat					
Sun					

M

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 7)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4)		
Mon	11:00	23:00			
Tue	11:00	23:00			
Wed	11:00	23:00			
Thur	11:00	23:00			
Fri	11:00	23:30			
			Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5) We would like an extended licence on the 31st December so alcohol could be sold until 01:00		
Sat	11:00	23:30			
Sun	11:00	22:30			

N

<p>Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)</p> <p>none</p>
--

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4) The hall isn't open to the general public, only those that hire the hall, their delegates and guests (invited). The Bar would be a function bar only for the use if hirers.
Day	Start	Finish	
Mon	08:00	24:00	
Tue	08:00	24:00	
Wed	08:00	24:00	
Thur	08:00	24:00	Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5) We would like the hall to be open until 02:30 on the 1 st January (following new years eve).
Fri	08:00	24:00	
Sat	08:00	24:00	
Sun	08:00	24:00	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking

We would like the following embedded conditions removed from the licence conditions:

3. A new Fire Equipment Certificate shall be forwarded to this office prior to or on the date of expiry of the current Certificate on 31 October 2005, and thereafter each year on the anniversary of this date.
4. A new Electrical Certificate shall be forwarded to this office prior to or on the date of expiry of the current Certificate on 1 December 2005, and thereafter each year on the anniversary of this date.
5. A new Emergency Lighting Certificate shall be forwarded to this office prior to or on the date of expiry of the current Certificate on 1 December 2005, and thereafter each year on the anniversary of this date.

A fire equipment certificate, an electrical certificate and emergency lighting certificate will continue to be obtained and its completion will be continued to be reported by the halls trustess

annually via the chairman/trustees report given at each Annual General Meeting.

Please tick yes

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

☒☐

If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it, below

Reasons why I have failed to enclose the premises licence or relevant part of premises licence

P Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

Over the many years the hall has been open, hirers have been making their own bar and alcohol arrangements. The hall would now like to offer a function bar service to its hirers. The committee feel this would retain a strong element of control over licensable activity within the hall. Having a committee member or hall/bar representative on site during a function, will give benefit to the hirer and help a function to operate smoothly. The hall has previously offered a bar service under temporary event notices and are pleased to say, that all matters relating to the licensing objectives have been without any known problems.

b) The prevention of crime and disorder

The hall operates with a zero tolerance to anything illegal and that is a crime or disorder. The hall operates a deposit system where all hirers are required to provide the hall with a substantial deposit that will be retained by the hall in the event of any breakages, damages or crime/disorder incidents.

Hall representatives working the bar will be given training and support to assist them when dealing with any crime or disorder whilst the bar is open.

There is lighting installed all around the hall, covering every area of the exterior.

c) Public safety

Hirers are given terms & conditions of hire, this is displayed at the hall stating the maximum persons allowed. The hall complies with fire controls, has fire exits with illuminated signs, and fire prevention and extinguishing equipment is maintained and inspected. First aid equipment is available and regularly maintained. A regular risk assessment is conducted, looking for damage and potential risks. Gas safety and electrical checks are completed by qualified contractors at required intervals. An accident book is used to keep record of incidents and reviewed at committee meetings so procedures and improvements can be implemented. The hall has public liability insurance. The hall is on one level with a dedicated disabled WC. The hall has a hirers guide which is informative shows how to use the hall in a safe way, this gives instruction on using all apparatus and gives guidance on how to remain safe. The hall's heating and cooling system is controllable by the hirer.

d) The prevention of public nuisance

A sound limiter has been installed. The hall has one main door to the front and rear, both are accessed via a lobby and not directly from the main hall. Litter bins are throughout and a purpose built enclosed bin store is at the furthest point from neighbours. A sign at the exit asks hirers to respect neighbours by keeping quiet. The terms and conditions of hire state that hirers must not use the gardens after 11pm. The hall's exterior is enclosed by landscaping, the hall is detached and has no overlooking buildings. The hall has a private car park. The terms and conditions of hire state that the hirers must not park in front of any residents driveway or block the highway. Residents of the village are invited to the hall's annual general meeting where a Question & Answer session gives members of the public an opportunity to discuss any concerns, action points are created and duly attended too. Contact details of hall representatives are on the website, signage and via advertising.

e) The protection of children from harm

When the function bar is to be open, a sign is displayed detailing the halls challenge 21 policy, which put simply means that if the person asking to be served doesn't look at least 21, they will be asked to provide appropriate Identification (passport, driving license, citizen card). All hall representatives that work the bar will have adequate training to help them deliver this policy with confidence. A refusal book is to be maintained by all hall representatives and reviewed at each committee meeting. There are no gambling machines in the hall and the hall has no intention to install any.

The halls committee does not allow hired use to contain anything of an adult or sexual activity. The hall isn't allowed to be hired by anyone under the age of 18 and if hired for a party for someone under the age of 18, adult supervision is insisted upon.

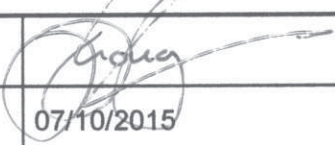
Please tick yes

- I have made or enclosed payment of the fee ☒
- I have sent copies of this application and the plan to responsible authorities and others where applicable ☒
- I understand that I must now advertise my application ☒
- I have enclosed the premises licence or relevant part of it or explanation ☒
- I understand that if I do not comply with the above requirements my application will be rejected ☒

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 5 – Signatures (please read guidance note 10)

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 11). If signing on behalf of the applicant please state in what capacity.

Signature	
Date	07/10/2015
Capacity	Chairman

Where the premises licence is jointly held signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (please read guidance note 12). If signing on behalf of the applicant please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 13)			
Post town		Post code	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail your e-mail address (optional)			

Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence you should make a new premises licence application under section 17 of the Licensing Act 2003.

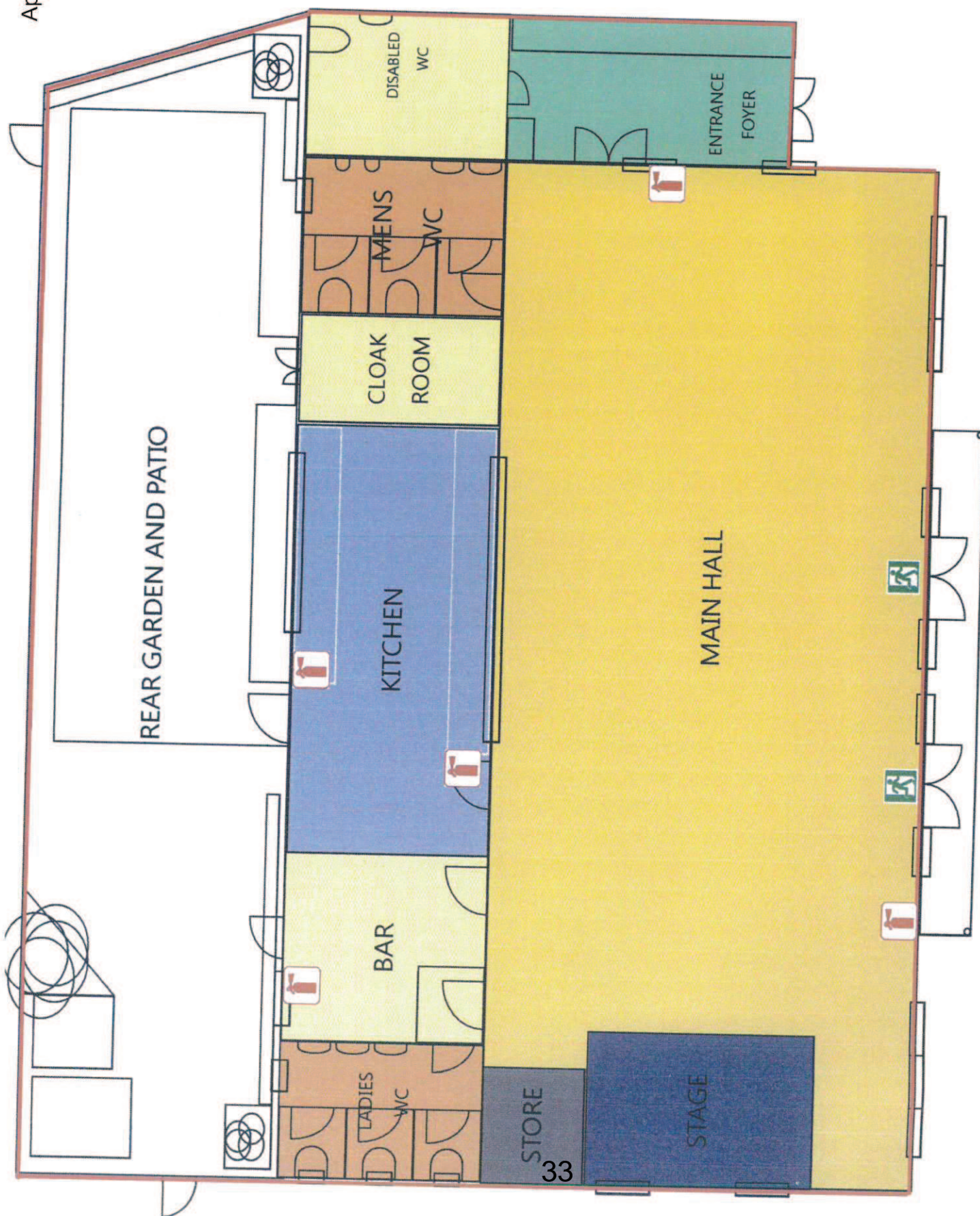
1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.

Appendix B

Red line indicates
proposed licenced
area

Scale = 1:100

Stage Height: 0.78m





**Application for the mandatory alcohol condition under the
Licensing Act 2003 requiring a Designated Premises Supervisor
in respect of a premises licence to be dis-applied**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes in written black ink. Use additional sheets if necessary.

Once completed please give your application to **Sevenoaks District Council, Council Offices, PO Box 182, Argyle Road, Sevenoaks, Kent TN13 1GP**. You may wish to keep a copy of the completed form for your records.

We Bredhurst Village Hall Committee being a board or committee of individuals with responsibility for the management of the community premises described in Part 1 below, and being the applicant for a premises licence / premises licence holder *[delete as applicable]* in respect of those premises apply for the condition referred to in section 19(4) of the Licensing Act 2003 to be included in the licence instead of the conditions referred to in section 19(2) and (3) of the said Act. (see guidance note 2).

Part 1 – Community premises details

Name of premises Bredhurst Village Hall	
Postal address of premises or, if none, ordnance survey map reference, or description Bredhurst Village Hall, Hurstwood Road, Bredhurst, Kent	
Post town Gillingham	Postcode ME7 3JZ

Telephone number at premises (if any)

none

Premises licence number (if applicable)

MAID0185/LPRM/1525

Brief description of premises and the composition of the committee or board of individuals with responsibility for the management of the premises (Please see Guidance Note 3) The premise is available for community benefit most of the time and accessible by a broad range of persons and sectors of the local community for purposes beneficial to the community as a whole. The hall is a registered charity and our number is 302696. We manage the hall by means of a committee lead by the chairman who is also designated as the halls manager. Chairman/Hall Manager: Timothy Gough, Secretary Pam Rose, Treasure Michelle Dallas, Booking Secretary: Pam Tuff. We have constitution and hirers terms and conditions which are attached and given to all hirers at time of booking and on request.

Please describe how you will ensure that alcohol sales are properly supervised and what arrangements you have in place (if any) for hiring out the premises (Please see Guidance Note 4)

The supervision of alcohol sales is to be ensured by means of setting clear guidelines to hirers within the terms of hire (attached). When the hall is hired, the hirer is offered and encouraged to use the halls in house bar service managed by the halls Chairman. Having the chairman and his representatives running the bar gives the hall a strong element of control over events within the hall, before, during and after hired event and organised events, this includes private parties and all types of fundraising events.

The responsibility for alcohol sales will be predominately managed by the chairman and other officers and an incident log to be maintained and reviewed at each committee meeting where procedures can be implemented and or amended following discussion in the event of any issues arising with the aim to prevent further problems.

Part 2 – Applicant details

We are the premises licence holder ☒ (Please tick ✓yes)

Contact phone number in working hours (if any)

07950797325

E-mail address (optional)

tim@bredhurstvillagehall.co.uk

Current address (if different from premises address)

148 Lonsdale Drive,

Post Town

Rainham

Postcode

ME8 9HX

Telephone (if any)

Please tick ✓ yes as appropriate

I have enclosed the premises licence ☒

I have enclosed the relevant part of the premises licence ☐

This form accompanies a new premises licence application ☒

If you are varying an existing licence and have not ticked one of the first two boxes above, please explain why in the box below.

Reasons why you have failed to enclose the premises licence or relevant parts

Any further information to support your application

CHECKLIST:-

Please tick ✓ yes

If applying to remove the mandatory requirements from an existing premises licence that already authorises alcohol sales

- I have made or enclosed payment of the fee ☒

- I have included documents (if available) which identify the premises and how it is managed ☒

- I have included copies of any hiring agreements ☒

- I have sent a copy of this application to the chief officer of police ☒

- I understand that if I do not comply with the above requirements my application will be rejected ☒

If applying alongside a new application or variation for a permission to allow alcohol sales

- this application accompanies an application to vary an existing premises licence

- I have enclosed the premises licence or relevant part of it or provided an explanation ☒

- I understand that if I do not comply with the above requirements my application will be rejected ☒

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 3 – Signatures (Please see guidance note 5)

Signature of applicants. Please provide two signatories of members of the management

committee stating in what capacity they represent the premises licence holder.

First Signature



Date 17-09- 15

Capacity CHAIRMAN

Second Signature



Date 17-09-15

Capacity TREASURER

Contact name (where not previously given) and address for correspondence associated with this application

Timothy Gough
148 Lonsdale Drive

Post town

Rainham

Postcode

ME8 9HX

Telephone number (if any) 07950797325

If you would prefer us to correspond with you by e mail your e mail address (optional) tim@bredhurstvillagehall.co.uk

CONDITIONS OF HIRE

The Management of Bredhurst Village Hall, Registered Charity no 302696 is vested in the Hall committee, whose powers are defined in the Constitution. The Committee is empowered to make and amend rules governing the use of the hall, if necessary without prior notice. The Conditions of Hire appear below :-

1. Liquor Licence – The hall has a liquor licence authorising the sale of alcohol, but the following terms must be adhere to at all times.

2. Noise Pollution – The hall is fitted with a noise limiter. Instructions for its use are placed next to the power sockets on the stage. Amplifying equipment must be attached to these stage sockets. The hirer should note that the noise limiter will cut power to the stage sockets if the double fire doors to the car park are opened. Power can only be restored if the doors are properly closed and the red button under the control unit at the back of the hall is pressed once. There is no objection to opening these doors before 9:30pm and provided that the control unit is not in use and music is not being played, but the unit must be reset afterwards, as shown above. After 9:30pm all doors must be closed and any noise outside the hall must be reduced to an absolute minimum. Loud conversations, shouting, running outside must be avoided. Cars must leave as quietly as possible. The hirer should announce this to those using the hall. It must be remembered that the hall is in a residential area with old people's bungalows opposite. Complaints could result in the loss of the hall licence. Therefore, ANY BREACH OF THIS CONDITION (AND ALSO, WHERE SPECIFIED HEREIN) MAY RESULT IN THE LOSS OF PART OR ALL OF THE SECURITY DEPOSIT.

3. Public Entertainment Licence – This is available for inspection. The hirer is responsible for due observance of all conditions stipulated by the Licensing Authority. In particular, ALL MUSIC AND DANCING MUST FINISH BY 11:30PM.

4. Safety Requirements

a. The maximum room capacities specified in the Fire regulations applying to the Public Entertainment Licence and the Theatre Licence must not be exceeded. These are: closely seated audience – 200 persons; dancing – 180 persons; seated at tables – 90 persons; seating at tables and dancing combined – 110 persons; exhibitions – 60 persons.

b. Obstructions must not be placed in gangways or exits, nor in front of emergency exits which must be kept clear to allow free public access.

c. Fire fighting equipment shall be kept in its proper place and only used for its intended purpose. An extinguisher is situated in the main hall and in the kitchen area, in addition a fire blanket is provided in the kitchen. A public telephone is provided in the cloakroom.

d. For any large function, or any function involving children, the hirer must appoint reasonable adults to act as stewards. These should be aware of the means of evacuating the hall in an emergency, the means of summoning the emergency services and the positioning of the fire extinguishing appliances.

In the event of a fire or other emergency the hirer's first duty is to ensure that the occupants leave the hall quickly and quietly and that any disabled persons receive suitable help. He/she should then summon the emergency services. If a fire can be tackled without personal risk he/she may then use the appliances provided.

5. Hall Clearance and Security – To enable the hirer to leave the hall in a tidy and secure condition a maximum "clear-up" time of 30 minutes is allowed at the end of a session. The hirer must ensure that the hall and car park is vacated at the end of the period.

"Clearing up" includes :-

a) Tables wiped down and stacked in cloakroom. Chairs to be stacked on the trolleys and as few as possible left on the stage. Chairs must not project from the recess beyond the edge of the stage. Chairs must not be dragged along the floor.

b) Hall and kitchen to be swept and left clean. Rubbish to be placed in plastic sacks with tops tied off. These to be placed in the wooden bin store at the side of the hall.

c) Heating to be switched off.

d) All lights, including cloakroom lights and garden lights to be switched off. The hirer may make use of the time delay switch on certain external lights.

e) All toilets are to be left clean and in a state in which you would expect to find them at the beginning of a hire.

f) Security – All windows must be closed and secured, gate in rear fence and shed padlocked, exterior kitchen door locked, fire exit bolts properly secured and main door locked. THE KEY MUST THEN BE RETURNED TO THE BOOKING SECRETARY AS AGREED.

6. Loss or Damage to Hall Property – Any loss or damage (during or as a result of booking) to the hall or its contents or surroundings (fair wear and tear excepted) will be chargeable against the deposit, as will any contravention of the conditions relating to the cleaning and clearance of the hall relating to extra payments to the cleaner. The Committee reserve the right to make a legal claim against the hirer in the event of the cost of repair of loss or damage exceeding the amount of the deposit.

7. Users Equipment/Car Park – Equipment belonging to users of the hall must not be left overnight in hall. The committee cannot be responsible for loss or damage arising from this or any other cause. The hall must be left clear for cleaning in the morning. Also, the Committee cannot be responsible for any loss or damage to cars or other property parked or left in the car park.

8. Insurance – The Bredhurst Village Hall Committee is only insured against claims arising out of its own negligence. If the hirer considers it necessary he/she should effect insurance for third party claims made against him/her and insurance for any personal loss, damage or injury.

9. Deposit – The hirer is liable to lose part or all of the deposit in the event of direct financial loss to the hall funds as stated in paragraph 6 above. In addition, the hall committee in its absolute discretion may retain all or part of the deposit as a fine in the event of undue noise pollution, or nuisance of any kind to neighbouring householders, or in the event of breach of paragraph 3, or in the event of the hall not being left as required, as required in paragraph 5 above.

Signed

Date

Please return one copy, signed, plus booking fee to :-

Mrs Pam Tuff
Hon. Booking Secretary
6 Hurstwood Road
Bredhurst, Kent ME7 3JZ
Tel: 07969 878211

Should you experience any issues whilst hiring the hall, please call **01634 540095** select option 2 to speak to the hall manager

Comments for Licensing Application 15/03263/LAPRE

Application Summary

Application Number: 15/03263/LAPRE

Address: Bredhurst Village Hall Hurstwood Road Bredhurst Gillingham Kent ME7 3JZ

Proposal: Premises Licence

Case Officer: Louise Davis

Customer Details

Name: Mrs Lyn Turnbull

Address: Bryntirion, Winllan Road, Llansantffraid SY22 6AH

Comment Details

Commenter Type: Member of the Public

Stance: Customer objects to the Licensing Application

Comment Reasons:

- Crime Objections
- Noise Disturbance
- Opening Hours
- Parking
- Traffic

Comment: 2:35 PM on 24 Oct 2015 After visiting my parents this weekend I was appalled to read the application for a change of license at the village hall. With this application my parents and grand father (98) have the potential of being disturbed each day and subjected to anti social behaviour. The many vehicles would have to pass the house twice as the road is a dead end, more noise disturbance in a quiet Kentish village! The fact that the village hall is a charity makes it strange to understand why they would need to have an all day and every day license.

We strongly object to the application!!!!

Comments for Licensing Application 15/03263/LAPRE

Application Summary

Application Number: 15/03263/LAPRE

Address: Bredhurst Village Hall Hurstwood Road Bredhurst Gillingham Kent ME7 3JZ

Proposal: Premises Licence

Case Officer: Louise Davis

Customer Details

Name: Mrs Andrea Winter

Address: 74 Ingle Road, Chatham ME4 5SE

Comment Details

Commenter Type: Member of the Public

Stance: Customer objects to the Licensing Application

Comment Reasons:

Comment: 8:57 PM on 25 Oct 2015 I don't see why this is needed as the village has a pub for drinking so there is no need for alcohol to be sold in the village hall. I thought the village hall was used for local clubs eg Garden club, WI, BWAG etc. It will be a great shame if this goes ahead and charity's and clubs end up being unable to use it due to cost and availability. It will also cause problems for the homes in that area as it's likely to cause noise and parking problems.



White Heather Cottage
Forge Lane
Bredhurst
Kent

ME7 3JW

2nd November 2015

Application No. 15/03263/LAPRE

Dear Sirs,

I attended the Bredhurst Parish Council meeting when this application was discussed.

There were a lot of points raised, both for and against.

The main issue of contention seemed to evolve around the fact that functions had been held without the required license being in force.

This is something that cannot be tolerated for whatever the reason, but have to admit the same thing did happen when I was running a social club in Chatham.

This was not a deliberate action and after taking inside action within the committee this was rectified, so as not to happen again.

I feel that the oversight of the applicant was not deliberate.

However I feel that the hours applied for are over and above any realistic requirement.

I would be looking at the following if the application were to be accepted:

<i>Monday - Thursday</i>	<i>18.00hrs to 23.00hrs</i>
<i>Friday - Saturday</i>	<i>Noon to 23.30hrs</i>
<i>Sunday</i>	<i>14.00hrs to 22.30hrs</i>

These hours should be suitable for hall hirers/users.

Special events ie. New Year as requested.

I hope this view is of some help.

With regards

T.R.Surridge (mr)

From: bredhurstpc@live.co.uk [mailto:bredhurstpc@live.co.uk] **On Behalf Of** Bredhurst Parish Council
Sent: 04 November 2015 11:54
To: John Littlemore
Subject: Bredhurst Village Hall Licensing

Dear Mr Littlemore

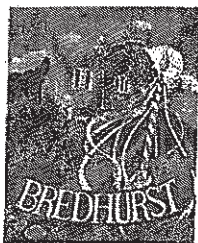
Please find attached a letter from Bredhurst Parish Council in respect of the above application.

Kind regards

Wendy Kemp (Mrs)
Clerk to Bredhurst Parish Council

07789498551

<http://www.bredhurstpc.kentparishes.gov.uk/>



*in Maidstone
Borough*

Bredhurst PARISH COUNCIL

Wendy Kemp

Bridfel, The Street, Bredhurst, Kent ME7 3LJ

Telephone: 07789 498551

Email: clerk@bredhurstpc.co.uk

BY EMAIL

John Littlemore
Head of Housing & Community Services
Maidstone Borough Council
Maidstone House
King Street
Maidstone
Kent ME15 6JQ
JohnLittlemore@maidstone.gov.uk

4 November 2015

Dear Mr Littlemore

RE: 15/03263/LAPRE

Application to Vary Premises Licence at Bredhurst Village Hall, Hurstwood Road, Bredhurst, Kent ME7 3JZ

Details of variation to current Premises Licence to allow the sale of alcohol 7 days a week, as follows:

Mondays – Thursdays:	11am – 11pm
Fridays – Saturdays:	11am – 11.30pm
Sundays:	11am – 10.30pm
New Year's Eve:	Extension of licence to 1am (with the Hall open until 2.30am on New Year's Day)

Decision of Bredhurst Parish Council: Unanimously Oppose the Application

Bredhurst Parish Council met on 28 October 2015 to discuss the above application. The meeting was attended by 22 residents, including representatives of Trustees of Bredhurst Village Hall Charity Committee. The two Trustees who spoke at the meeting were Tim Gough, Chairman of Bredhurst Village Hall Committee and Alan Tuff, Trustee.

Tim and Alan were asked to outline the current operation of the hall and why they are now seeking to vary their existing Premises Licence. They explained they hoped the variation will attract more hall hirers and the provision of a permanent bar will provide an income stream for the Village Hall Charity.

They confirmed that the hall is almost fully booked during week nights and, should booking enquires increase, they can only be accommodated at weekends.

Tim explained that, in addition to being the Chairman of Bredhurst Village Hall Charity, he is also the owner of 'That's The Spirit', an event organising company which currently provides a bar, catering and entertainment service to the hall and, should a variation be granted, this arrangement will continue. He was asked to clarify how bar takings currently financially benefit the Hall's charity. He stated that if the bar takes £500 in a night, he gives £50 to the charity. He retains the balance and deducts any costs from his share of the takings.

Councillors took into consideration all arguments put forward at the meeting but decided to unanimously oppose the application for reasons detailed below:

Prevention of Crime and Disorder

- Alan explained to the meeting that the hall already has a licence to sell alcohol. This caused some confusion as this is the purpose of the hall's variation application. Tim corrected him and explained to Alan and the meeting that the hall does not have a liquor licence and, until now, they have provided bar services to hall hirers via Temporary Events Notices.

- The Hall's Terms and Conditions (see Annex 1) which is currently issued to hall hirers and is also publically available on the hall's website states at Item 1:

Liquor Licence – The hall has a liquor licence authorising the sale of alcohol.

This false statement was brought to the attention of MBC Licensing on 2nd November 2015 and, it is our understanding, MBC have approached Tim Gough and asked that he removes this statement. However, as of the date of typing, this statement is still visible on the hall's website.

- In correspondence, dated 14th October 2015, the Charity Commission informed Bredhurst Parish Council:

'They [Bredhurst Village Hall] have explained that on all occasions when alcohol has been sold on the premises, whether by TTS [That's the Spirit] or other bar providers, the sales were licensed based on the fact that it is the Hall which is licenced rather than the bar provider.'

This statement is not true as the hall is not licenced to sell alcohol.

- Bredhurst Parish Council had been informed that a licencing inspector had visited Bredhurst Village Hall in March 2015 which prompted the email below from Lorraine Neale to Bredhurst Parish Council. Tim stated that a visit had taken place but that no problems had been identified. However, a hall fund raising event a few days later was cancelled following the licencing inspector's visit. BPC has requested full details of this visit and other information from MBC under a FOI request.
- Bredhurst Parish Council asked if they have ever sold alcohol at an event without a licence, they said they had not. However, Bredhurst Parish Council had received an email from Lorraine Neale, MBC Senior Licencing Officer, dated 30th March 2015, (see Annex 2) in which she states:
'The Village Hall management have been advised that they cannot sell alcohol without a TEN, they have admitted that they have had a few functions without a licence.'
Many residents attended the functions in question and assumed that they were legally purchasing alcohol which, it now appears, they were not. It is the understanding of Bredhurst Parish Council that it is an offence to sell alcohol without a licence.
- Bredhurst Parish Council feels that the Trustees have demonstrated that they do not fully understand the current licencing arrangements for the hall or the seriousness of selling alcohol without a licence. They have also misled the general public and the Charity Commission by stating that a licence is already in place, when clearly it is not. For these reasons, we do not feel they have demonstrated to be fit and proper to hold a full licence at this time.

Public Safety

- If this variation is allowed, cars exiting the Village Hall via Hurstwood Road at midnight coincides with closing time at The Bell, which is located directly opposite the end of Hurstwood Road only approximately 100m from the Village Hall. Cars from both venues will attempt to join The Street, which is the main road which runs through Bredhurst.
- There is limited street lighting in The Street and Hurstwood Road and extra traffic could be a hazard for pedestrians leaving both venues at the same time.

Prevention of Public Nuisance

- Tim Gough explained that their current Premises Licence allows for the hall to be open daily during the hours of 8am to midnight and stated that the hall is mainly used currently by local clubs and charities during the week. They have normally vacated the premises by 10pm. Bredhurst Parish Council feels that should the variation be granted, it is likely that hall hirers will be vacating the premises much later at midnight potentially, **7 days a week**. This is a quiet rural area and noise generated in the early hours of the morning, caused by hall hirers leaving the premises will be alien to the area.
- Bredhurst Village Hall is situated in Hurstwood Road and is immediately opposite 6 retirement bungalows, managed by Golding Homes. Residents in these bungalows already suffer late night disturbance at weekends when the hall is hired out for wedding receptions and parties. This disturbance could increase to every day of the week if alcohol is more readily available.
- It is not acceptable to subject residents, many are of whom are elderly, to traffic movements, banging car doors and noise from guests, potentially, **7 nights a week at midnight**.
- The Hall's application form at Section D states:
The Terms and Condition of the hire states that hirers must not use the gardens after 11pm.
However, upon checking the hall's Terms and Conditions, they make no reference whatsoever to the garden or that it must not be used after 11pm. Therefore, their statement in the application is false.
- There are no sound limiters on the rear doors to the hall which could cause problems for residents in Fir Tree Grove whose houses back onto the rear of the hall.
- The application is for the sale of alcohol both indoors and outdoors. In summer months especially, it will be difficult to confine hall users inside the hall. The availability of alcohol outdoors could see an increase in noisy behaviour **7 days a week**.
- Tim confirmed that Bredhurst Village Hall Charity has not formally consulted with residents or regular hall hirers in regard to their current application. Bredhurst Parish Council feels that a consultation should have taken place which should have included clearly stipulating the extent of the proposed licencing hours. The hall is an amenity for the whole village and the views of residents should have been taken into consideration prior to the submission of the variation application.
- Bredhurst Village Hall Committee has not considered the full implications of their request to vary the Premises Licence on current and future residents living in the immediate vicinity of the hall or the wider community. Having an alcohol licence for **7 days/7 nights a week** could, in time, change the very nature of hall. It was built in the 1960's as a community amenity and, until now, its focus has been a meeting place for local clubs and organisations. By granting a full licence, in time, it could turn into more of a social club, aimed at more lucrative hall hirers from further afield and may no longer meet the needs of Bredhurst residents.

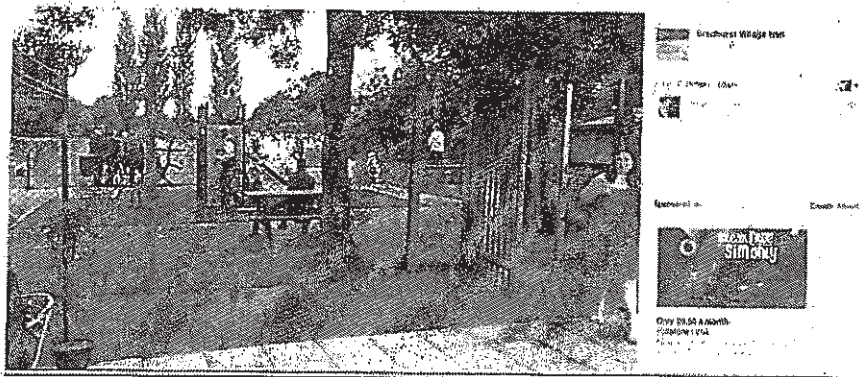
- Tim Gough stated that hall hirers are not allowed to spill out onto the Village Playing Field to the rear of the hall which is managed by Bredhurst Parish Council. However, it is not stated anywhere in the Terms and Conditions that this area is out of bounds for hall hirers. In addition, after having assured the Parish Council meeting that hirers do not use the field, he was shown a photograph of a wedding party which was taken in the field and, until 26 October, 2 days before the Parish Council meeting, the photo below (see Annex 3) was the main header photo on Bredhurst Village Hall's Facebook page. Not only does this show a wedding party in the Playing Field, the fact that the hall committee choose this as its front page photo would suggest to potential hirers that Bredhurst Village Hall actively promotes the use of the field to hirers.



- With the possibility of more party and wedding hirers, the incidents of fireworks being let off in the Village Hall Field may increase. The field is adjacent to stables, a horse paddock and houses. For these reasons Bredhurst Parish Council have asked the Village Hall Committee in the past to prevent their hirers doing this and we were verbally assured that this would be mentioned within their Terms and Conditions, albeit we now see that this item is not included.
- Bredhurst Parish Council is worried about the type of hirers a full alcohol licence at the hall will attract and it may turn from a village amenity into a social club. If more lucrative hall bookings increase during week nights, our fear is that hall hire charges will increase forcing out the local clubs such as WI, Garden Club and keep fit classes.
- There are approximately 170 houses in Bredhurst and we already have two businesses, The Bell and The Nursery Restaurant, with full alcohol licences. There are insufficient residents to warrant a 3rd outlet selling alcohol.

Protection of Children from Harm

- Immediately to the rear of the hall is Bredhurst Playing Field which is managed by Bredhurst Parish Council. It has an enclosed area with play equipment for toddlers. There is a sign on the railings stating that the play equipment is for use by children of 12 years of age and under. At the far end of the field, there is play equipment for older children. The equipment and field is used daily by unsupervised children.
- Tim confirmed that hall hirers are not permitted to access the toddler's playground. Alan confirmed that the security gate from the hall's patio area to the toddler's playground is permanently locked.
- Bredhurst Parish Council believe that the gate referred to above was originally installed to allow direct access from the hall to the toddler's playground for children who attend a nursery playgroup which is held in the hall 3 mornings a week. We understand the key to the gate is kept by Mary Gough (Tim's mother) who runs the playgroup and is also a hall Trustee.
- Bredhurst Parish Council are extremely concerned to discover on the hall's Facebook Page a photograph (see Annex 4 & 4A) showing the gate to the area open during a function and hirers sitting at a picnic table consuming alcohol. There is a half full glass of red wine on the table and a man walking through the area carrying a tray of drinks.



- In addition to the drinking taking place in the toddler's playground, an adult can clearly be seen on the top of the climbing frame.
- Bredhurst Parish Council does not feel it is appropriate to have alcohol in the vicinity of the toddlers play area and playing field which children use unsupervised on a daily basis.
- Bredhurst Parish Council feels it is unsafe to have a permanent bar set up on premises used regularly as a nursery with just a door separating the two areas.
- Increased traffic to the Village Hall car park during the day could cause a hazard for unsupervised children walking or cycling to the Village Playing Field. In addition, children attending evening clubs at the school will also be at risk.
- Higher usage of the hall will increase traffic flow in the vicinity of Bredhurst Village School which already has a major parking problem during dropping off and picking up times. Bredhurst Parish Council has recently contacted the Police to ask if there is anything that can be done to alleviate the situation. In addition, the Head Teacher frequently raises this issue with parents.

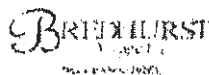
Bredhurst Parish Council respects the hard work and dedication of all Village Hall Trustees. However, their request to vary the Premises Licence so radically is excessive and may, over time and with different Trustees, change the Village Hall into a social club predominately focused on profit making. We do not consider this to be in the best interests of Bredhurst Residents.

Bredhurst Parish Council, therefore, wishes to see the application to vary Bredhurst Village Hall's Premises Licence not approved. However, should MBC Licensing Committee be minded to approve the application we suggest the following conditions be taken into consideration:

- To limit the sale of alcohol to Fridays and Saturdays only
- If a 7 day licence is awarded, we request the sale of alcohol be restricted Sundays to Thursday from 7pm to 10.30pm
- Alcohol only to be served in plastic glasses
- Alcohol not to be served in glass bottles
- Not to allow smokers to congregate to the main front entrance to the Village Hall. This path is the main access to the Village Playing Field used by children and to St Peter's Charity Shop.
- To restrict hall hirers to the confines of the hall and their patio area only
- Not to allow hall hirers to take alcohol outside of the boundary of the village hall
- Not to allow hall hirers to let off fireworks and/or Chinese lanterns
- To install sound inhibitors to rear doors leading to the patio area
- To ensure at least 2 members of the Village Hall Committee are on duty at all times when events involving the sale of alcohol are taking place
- To ensure that all members of the Village Hall Committee carry out industry recognised training regarding the sale of alcohol, dealing with difficult/drunken customers and first aid training by an approved recognised body
- To limit the sale of alcohol on New Year's Eve to 12.30am
- To ensure that the hall is vacated on New Year's Day by 1am.

Yours faithfully

W Kemp (Mrs)
Clerk to Bredhurst Parish Council



Bredhurst Village Hall

GO!
Advanced Search

Our Products

Non-Regular Bookings
Deposits

Terms and Conditions

The following Terms and Conditions apply to the use of this Web site as well as all transactions conducted through the site.

Use Of Site

CONDITIONS OF HIRE

The Management of Bredhurst Village Hall, Registered Charity no 802686 is vested in the Hall committee, whose powers are defined in the Constitution. The Committee is empowered to make and amend rules governing the use of the hall, if necessary without prior notice. The Conditions of Hire appear below:-

1. **Liquor Licence** - The hall has a liquor licence authorising the sale of alcohol, but the following terms must be adhered to at all times.
 2. **Noise Pollution** - The hall is fitted with a noise limiter. Instructions for its use are placed next to the power sockets on the stage. Amplifying equipment must be attached to these stage sockets. The hirer should note that the noise limiter will cut power to the stage sockets if the double fire doors to the car park are opened. Power can only be restored if the doors are properly closed and the red button under the control unit at the back of the hall is pressed once. There is no objection to opening these doors before 9.30pm and provided that the control unit is not in use and music is not being played; but the unit must be reset afterwards, as shown above. After 9.30pm all doors must be closed and any noise outside the hall must be reduced to an absolute minimum. Loud conversations, shouting, running outside must be avoided. Cars must leave as quietly as possible. The hirer should announce this to those using the hall. It must be remembered that the hall is in a residential area with old people's bungalows opposite. Complaints could result in the loss of the hall licence. Therefore, ANY BREACH OF THIS CONDITION (AND ALSO, WHERE SPECIFIED HEREIN) MAY RESULT IN THE LOSS OF PART OR ALL OF THE SECURITY DEPOSIT.
 3. **Public Entertainment Licence** - This is available for inspection. The hirer is responsible for due observance of all conditions stipulated by the Licensing Authority. In particular, ALL MUSIC AND DANCING MUST FINISH BY 11.30PM.
 4. **Safety Requirements**
 - a. The maximum room capacities specified in the Fire regulations applying to the Public Entertainment Licence and the Theatre Licence must not be exceeded. These are: closely seated audience - 200 persons; dancing - 180 persons; seated at tables - 90 persons; seating at tables and dancing combined - 110 persons; exhibitions - 60 persons.
 - b. Obstructions must not be placed in gangways or exits, nor in front of emergency exits which must be kept clear to allow free public access.
 - c. Fire fighting equipment shall be kept in its proper place and only used for its intended purpose. An extinguisher is situated in the main hall and in the kitchen area. In addition a fire blanket is provided in the kitchen. A public telephone is provided in the cloakroom.
 - d. For any large function, or any function involving children, the hirer must appoint reasonable adults to act as stewards. These should be aware of the means of evacuating the hall in an emergency, the means of summoning the emergency services and the positioning of the fire extinguishing appliances. In the event of a fire or other emergency the hirer's first duty is to ensure that the occupants leave the hall quickly and quietly and that any disabled persons receive suitable help. He/she should then summon the emergency services. If a fire can be tackled without personal risk he/she may then use the appliances provided.
 5. **Hall Clearance and Security** - To enable the hirer to leave the hall in a tidy and secure condition a maximum "clear-up" time of 30 minutes is allowed at the end of a session. The hirer must ensure that the hall and car park is vacated at the end of the period.
- "Clearing up" includes:-
- a) Tables wiped down and stacked in cloakroom. Chairs to be stacked on the trolleys and as few as possible left on the stage. Chairs must not project from the recess beyond the edge of the stage. Chairs must not be dragged along the floor.
 - b) Hall and kitchen to be swept and left clean. Rubbish to be placed in plastic sacks with tops tied off. These to be placed in the wooden bin store at the side of the hall.
 - c) Heating to be switched off.
 - d) All lights, including cloakroom lights and garden lights to be switched off. The hirer may make use of the time delay switch on certain external lights.
 - e) All toilets are to be left clean and in a state in which you would expect to find them at the beginning of a hire.
 - f) **Security** - All windows must be closed and secured, gate in rear fence and shed padlocked, exterior kitchen door locked, fire exit bolts properly secured and main door locked. THE KEY MUST THEN BE RETURNED TO THE BOOKING SECRETARY AS AGREED.
 6. **Loss or Damage to Hall Property** - Any loss or damage (during or as a result of booking) to the hall or its contents or surroundings (furniture and tear excepted) will be chargeable against the deposit, as will any contravention of the conditions relating to the cleaning and clearance of the hall relating to extra payments to the cleaner. The Committee reserve the right to make a legal claim against the hirer in the event of the cost of repair of loss or damage exceeding the amount of the deposit.
 7. **Users Equipment/Car Park** - Equipment belonging to users of the hall must not be left overnight in hall. The committee cannot be responsible for loss or damage arising from this or any other cause. The hall must be left clear for cleaning in the morning. Also, the Committee cannot be responsible for any loss or damage to cars or other property parked or left in the car park. Hirers are asked to respect local residents by not parking blocking driveways or the highway.
 8. **Insurance** - The Bredhurst Village Hall Committee is only insured against claims arising out of its own negligence. If the hirer considers it necessary he/she should effect insurance for third party claims made against him/her and insurance for any personal loss, damage or injury.
 9. **Deposit** - The hirer is liable to lose part or all of the deposit in the event of direct financial loss to the hall funds as stated in paragraph 6 above. In addition, the hall committee in its absolute discretion may retain all or part of the deposit as a fine in the event of undue noise pollution, or nuisance of any kind to neighbouring householders, or in the event of breach of paragraph 3, or in the event of the hall not being left as required, as required in paragraph 5 above.

NOTE: Where a charge is being made for admission, tickets must be purchased from the organisation hiring the hall prior to the event, not at the door. Advertising, tickets, etc. must comply with the terms of hire accepted at the time of booking particularly with regard to session time, terms of admission and Local Authority rules and by-laws.

This site may contain other proprietary notices and copyright information, the terms of which must be observed and followed. Information on this site may contain technical inaccuracies or typographical errors. Information, including product pricing and availability, may be changed or updated without notice. Bredhurst Village Hall and its subsidiaries reserve the right to refuse service, terminate accounts, and/or cancel orders in its discretion, including, without limitation, if Bredhurst Village Hall believes that customer conduct violates applicable law or is harmful to the interests of Bredhurst Village Hall and its subsidiaries.

Consumer Agreement

Provided that the Committee is satisfied that the Conditions of Hire have been adhered to, the deposit against damage will be available for return to the hirer. Please provide a stamped addressed envelope for return of a deposit cheque, otherwise it will be destroyed. In the event of non-compliance with the Conditions of Hire the Committee may retain all or part of the deposit as stated in paragraphs 2, 6 and 8 of the Conditions of Hire. The Committee's ruling on this shall be final and it may retain the deposit for example, a breach in noise regulations, even though no financial loss had been incurred. All queries must be raised with the Booking Secretary at or before the time of paying the booking fee.

Terms and Conditions About Us Help Site Map
Copyright © 2015 Bredhurst Village Hall All rights reserved



----- Original Message -----
From: Lorraine Neale
To: vanessa@ones
Sent: Monday, March 30, 2015 4:40 PM
Subject: RE: Bredhurst Village Hall

Hi Vanessa

Yes the dates are the period the TEN covered.

Regards

Lorraine

From: vanessa@ones [mailto:vanessa@ones.plus.com]
Sent: 30 March 2015 14:58
To: Lorraine Neale
Subject: Re: Bredhurst Village Hall

postmaster@vanessa@ones.plus.com

Dear Lorraine

Thank you for your email. Can I just confirm that the dates shown below are for from and to dates of the TENs.

Regards

Vanessa

On 30.03.2015 14:40, Lorraine Neale wrote:

Dear Vanessa

I can confirm that the following TEN's were applied for in 2014.

Bredhurst Village Hall	Timothy Gough	22/03/14	23/03/14
Bredhurst Village Hall	Timothy Gough	08/11/14	09/11/14
Bredhurst Village Hall	Timothy Gough	07/12/14	07/12/14
Bredhurst Village Hall	Timothy Gough	29/11/14	29/11/14

The village Hall management have been advised that they cannot sell alcohol without a TEN, they have admitted that they have had a few functions without a licence but will ensure that they are covered for any future events. My understanding is that they are going to vary the premises licence to include the sale of alcohol and in the interim period use TEN's when required.

Kind Regards



Bredhurst Village Hall

Community Centre · Bartending service



Timeline

About

Photos

Reviews

More ▾

Like

Message

...

Book now with Bredhurst Village Hall.

Book Now

Post

Photo/Video

Write something...



Create Page

148 people like this

Lindsay Bowring Coombe and 5 other friends

128 people have been here

Jenny Clements and 3 other friends

Closed now · 09:00–00:00 · \$

Get additional info

Invite friends to like this Page

5.0 of 5 stars · 6 reviews

View Reviews

Post

Sponsored

Peak Free
SIM only

£9.50 a month SIM only
vodafone.co.uk
Now you're free to upgrade to
a new phone after only 3
months. Terms/credit check
apply.

Recent

Bredhurst Village Hall
27 September at 22:10 · ♀

<http://www.mirror.co.uk/.../now-not-to-spend-a-fortune-on-kid...>

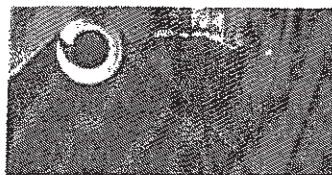




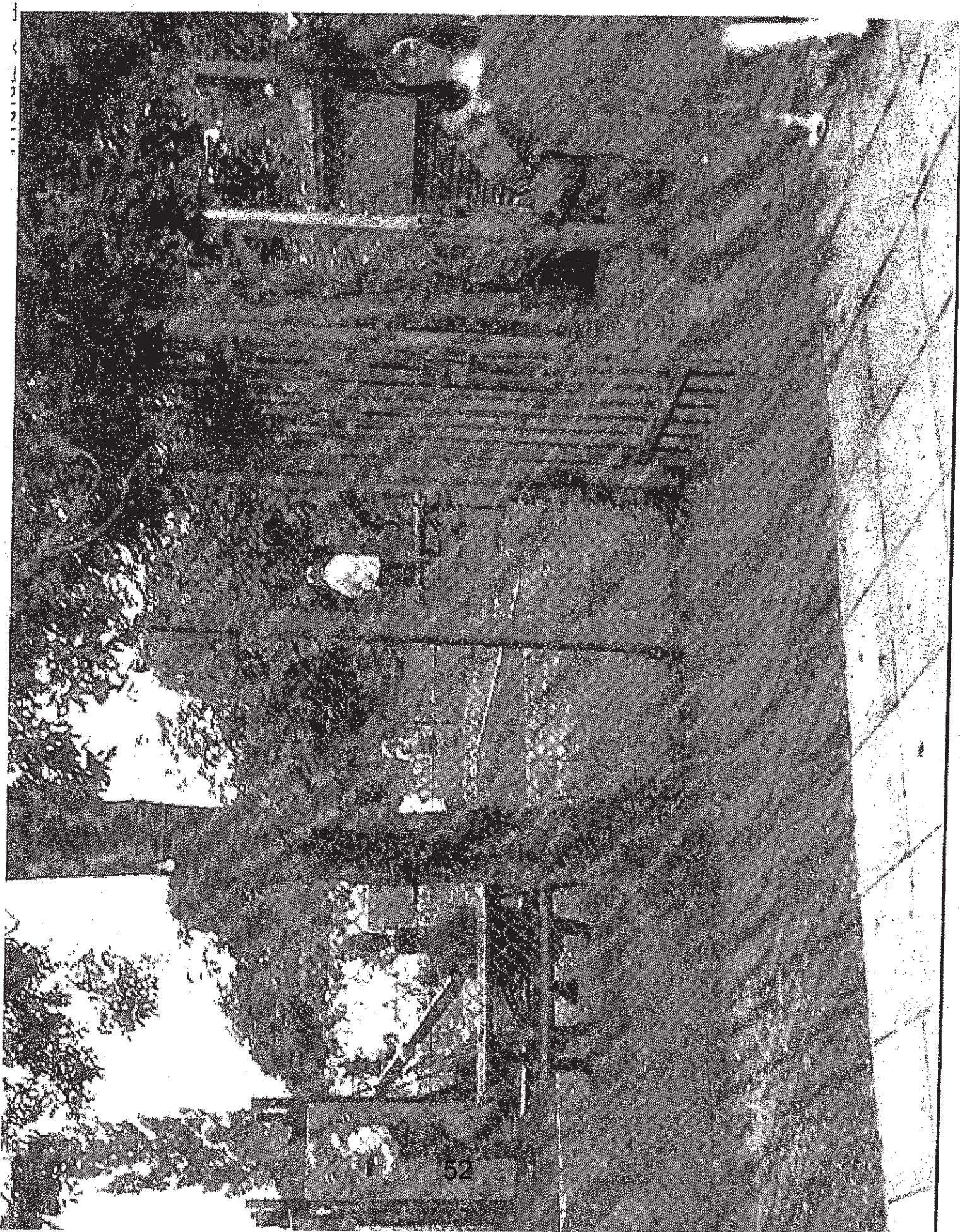
Like Commu

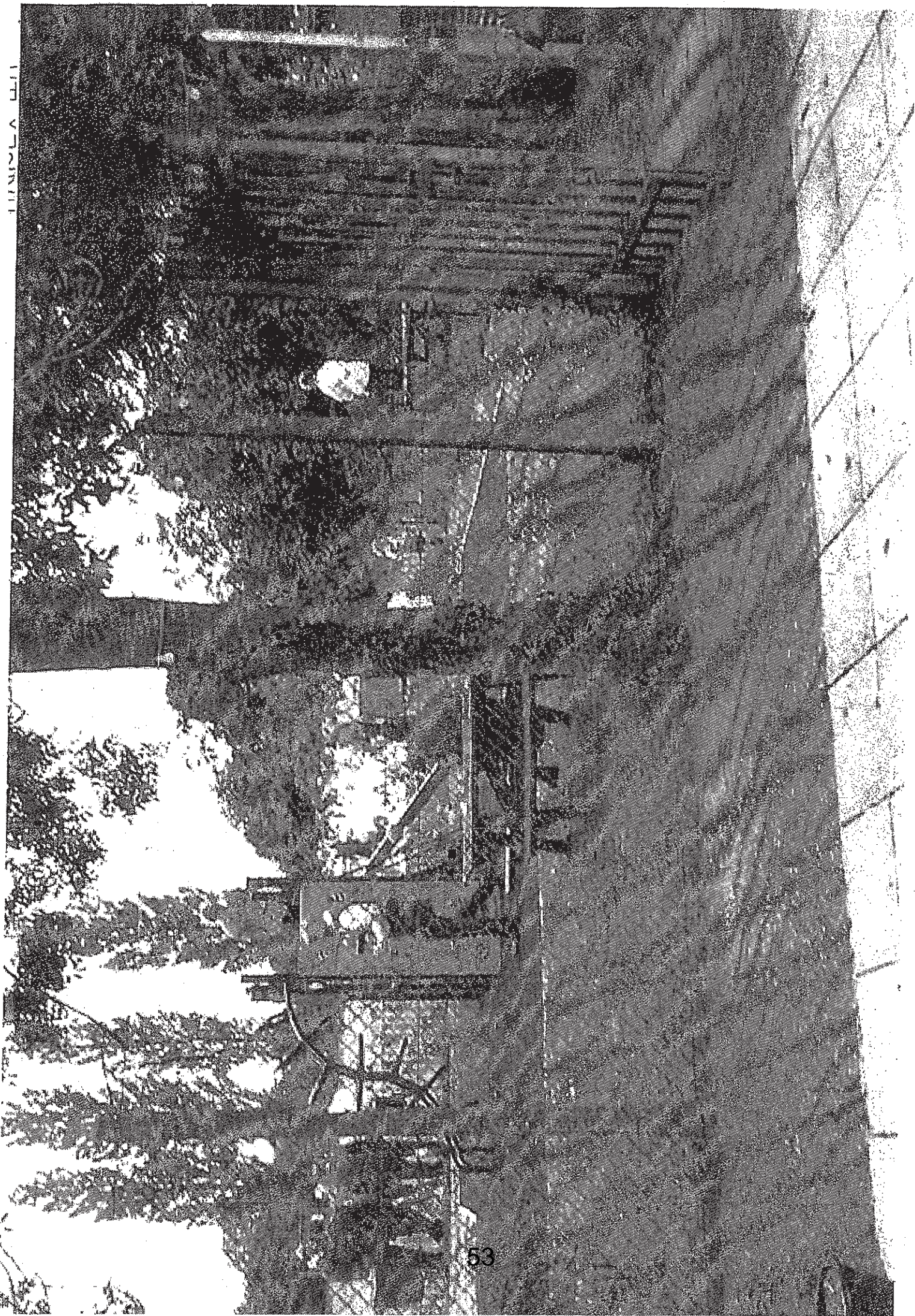


Sponsored by



Only £9.50
vodafone.co.uk
Now you're
months Ter





From: jean butcher [mailto: [REDACTED]]
Sent: 04 November 2015 17:59
To: John Littlemore
Subject: Objection to alcohol licence of Bredhurst village hall, Re: 15/03263

To Mr Littlemore,

I am writing over concern that the Bredhurst village hall will be granted a licence to sell alcohol.

I am disabled and live in the disabled bungalows opposite the village hall. I have great concern regarding the noise levels and trouble this will cause. Already without a alcohol licence we have increasing problems. For example just a couple of weeks ago there was a wedding in the community centre which ended in a fight in the car park. We have a grass verge outside the bungalows in which all the teenagers use to get drunk on when there is a party going on in the community centre and they love to play knock down ginger on our doors and as you can understand this is very upsetting as we are all mainly single women over the age of 68 up to 82.

There is also limited parking outside of the community centre for residents which is then taken up with party goers after the centre car park fills up.

I dont feel there is a need for a community centre to be selling alcohol seven days a week from 11am until 11pm, These are public house hours and this is not a public house, We have a public house less than 100 metres away.

My other concern is that I have also been informed that on New Years Eve the hours will be extended till 1am with the hall open until 2.30am

Many Thanks

Mrs Jean Butcher of 11 Hurstwood Road, Bredhurst.

From: Eve & Graham Elford-Knox [REDACTED]
Sent: 04 November 2015 19:59
To: John Littlemore
Subject: Bredhurst Village Hall - Application to vary Premises Licence Ref: 15/03263

Tree Whispers
Hurstwood Road
Bredhurst
ME7 3JZ

Dear Mr Littlemore

Head of Housing and Community Services

Maidstone Borough Council

My husband and I attended a village hall meeting a week ago when we were appalled to hear of the application to amend the premises license terms for the village hall.

Our house is just diagonally across the road from the village hall and as elderly residents we retire early, between 21:30 and 22:00 at the very latest, normally earlier.

Mr Gough's proposal to keep a bar open until 23:30 would severely affect us.

We have lived here for 36 years and until my husband retired (in 2000) I was booking secretary for the village hall and had held that position for 18 years, during which time we were, with the approval of the village hall committee, able to monitor the situation of village hall usage and any negative impacts on residents.

We feel that granting a license to sell alcohol would result in more negative impact than any positive benefit to the community.

Yours sincerely

Mrs Evelyn and Mr Graham Elford-Knox

From: Lin [mailto:]
Sent: 05 November 2015 15:51
To: John Littlemore
Subject: Bredhurst Village Hall re licence. 15/03263

We are writing to inform you that we do not agree with the proposed licensing hours at Bredhurst village Hall. We live at 20 Fir Tree Grove and we already find that the parking becomes a nightmare what with the school and the pub. People parking on the pavements outside the house and we have already had our wall knocked down twice because of people turning onto our drive.

There is not enough adequate parking at the village hall and we don't think it is necessary to have two licensed establishments so near to each other.

We hear far more noise when people leave the village hall after a function than we do with the pub.

We also notice that after functions fireworks are often set off which we certainly would not want any more of as it terrifies our dog.

There are a lot of elderly residents in Fir Tree Grove and Hurstwood and it would be unfair on them to have more disturbance caused by the additional noise of car doors slamming and engines roaring.

Please note that we are not in favour of the proposed application to vary premises licence.

Regards

L and A Saunders

Sent from my iPad

From: bredhurstpc@live.co.uk [mailto:bredhurstpc@live.co.uk] **On Behalf Of** Bredhurst Parish Council

Sent: 06 November 2015 09:22

To: John Littlemore

Subject: Bredhurst V Hall Licensing 15/03263/LAPRE

Dear Mr Littlemore

I am attaching for your attention a letter from a resident concerning the licence application for Bredhurst Village Hall, Hurstwood Road, Bredhurst. Mr Surridge has consented to his letter being forwarded to you.

Kind regards

Wendy Kemp (Mrs)
Clerk to Bredhurst Parish Council

07789498551

<http://www.bredhurstpc.kentparishes.gov.uk/>



White Heather Cottage
Forge Lane
Bredhurst
Kent

ME7 3JW

November 4th 2015

*License application for Village Hall
15/03263/LAPRE*

Ladies & Gentlemen of the committee.

Having attended the special meeting last week relating to the above I would like to submit the following comments.

For some 10yrs I was secretary of a social club in Chatham, and it was the secretary's job to run the whole lot, from purchasing, staffing, entertainment and licensing.

I did inadvertently overlook the renewal of the clubs liquor license, because I was trying to take on more than I could. Once this responsibility was delegated the problem was solved.

However, this does not excuse the fact that the license in this particular case was not applied for. Was this an oversight by the chairman, who seems to be running the whole show or was it deliberate? At the same time have the entertainment/s licenses been applied for to cover the music and acts at the hall. Unless the laws have changed a license was required for recorded music and a separate one for live music.

The other point that came to light was the amount of money given to the Village Hall Fund.

I am assuming that the sum mentioned was from the net profit and not the gross takings, although it was only given as an example.

One point that did concern me, was that there was a general lack of security inside the hall when there were evening functions. When I was running my club ALL committee members were expected to take their turn to attend such functions and to make themselves known to the hirers. Preferably wearing a badge just stating committee member or similar.

Unfortunately, I feel that there is a business being run from the hall, for the benefit of possibly one person.

I do not doubt that the chairman has done a good job, but when bar profits are going to the BUSINESS (Less contribution to the Hall Fund) and I believe also that he can provide music for the functions if required, and bar staff, again the profits going to the BUSINESS.

If it was me, I would have the Village Hall being completely run on a volunteer basis. This would include the purchase of beers and spirits, as well as bar staff being members of the committee doing it on a volunteer basis. (This would also add to the security as earlier mentioned). This would also inevitably lead to more profits for the Village Hall Fund.

At the moment with the set-up as it is, or rather how the application could change the amount of pm. hirings at the weekend, then it would again be an opportunity for more profit to go to the Village Hall Fund.

Hopefully these comments/suggestions could be of some help, as I feel the BPC need to take some responsibility for how the Village Hall is run especially if the law is being flouted.

With regards,

Ray Surridge

Yo.

Mr John Littlemore

RECEIVED

- 6 NOV 2015

Bredhurst Village Hall - application to vary premises licence, Hurstwood Rd. Bredhurst Kent ME7 3J
Re:- 15/03263.

There is 'The Bell' Public House at the end of the road which is open till 11:30pm every day.

Living right opposite the hall means headlights shine directly into windows.

Possible noise from, car doors, horns, and fairwells. Should it be a big gathering, possibility of people parking on green opposite hall.

The homes across from the hall ~~is~~ are occupied by retired elderly people.

[REDACTED]
[REDACTED]
9. Hurstwood Road.

A

From: Kevin Wood [mailto:]
Sent: 30 October 2015 14:18
To: Licensing; Timothy Gough
Subject: Bredhurst Village Hall Licence

Reference: MAID0185/LPRM1525

Dear Sir/Madame,

I am writing to say that I am in favour of licence for Bredhurst Village Hall. There is a group against the license that doesn't represent the views of the people in the village. Right minded people understand that this is an event based situation not a second Pub.

Thank you,
Kevin Wood

Sent from my Sony Xperia™ smartphone

Lorraine Neale

From: Licensing [licensing@sevenoaks.gov.uk]
Sent: 02 November 2015 09:25
To: Licensing (MBC)
Subject: FW: Bredhurst Village Hall

Morning ladies,

Please see the attached e-mail in support of the above licence application.

Kind regards,

Janet.

Janet Lockie

Licensing Administration Officer for Sevenoaks District Council, Tunbridge Wells Borough Council and Maidstone Borough Council

Sevenoaks District Council | Council Offices | Argyle Road | Sevenoaks | Kent | TN13 1HG

Tel: 01732 227004

Email: janet.lockie@sevenoaks.gov.uk

Online: www.sevenoaks.gov.uk

From: David [mailto:]
Sent: 01 November 2015 17:27
To: Licensing
Subject:

From - MRS JUNE COX
Sent - 17.00hrs 01/11/15
Subject - Application Reference MAID0185/LPRM/1525

Dear Sirs

With reference to the Licensing Application above, I have been the main organiser of many fundraising events in the village of Bredhurst, over the past twenty years, including HM Queens' Golden and Diamond Jubilee celebrations.

Every event I have organised has been held in Bredhurst Village Hall and I therefore hope that I can offer valuable insight into the benefits of granting a licence to the Village Hall.

Unfortunately I was unable to attend the meeting last Wednesday, but I am aware of the issues raised in objection to the granting of a licence.

With regard to the hours of the licence, as a previous trustee of the village hall, I am well aware of how much regular hall hirers on weekdays are valued, and treated with respect, and that they would never be turned away for the consideration of higher financial gain. It is also blatantly obvious to all concerned that Mr Gough only intends using the licensing hours for weddings and special occasions, and for anyone to imply otherwise only goes to show their lack of knowledge of how the village hall is used, on a weekly basis, year on year.

In respect of people using the childrens play area and the possibility of problems caused by the depositing of glass in this area, this has always been a consideration whether the gate to that area is open or not. There has never been anything to stop people from going out the front of the hall and then walking round to the play area. It requires a responsible attitude from whoever is hiring the hall, to try and prevent anyone from doing so, and also to check at the end of any hiring that there is nothing left there to cause harm.

In all the years that I have held events there, I never once received a complaint of this nature, and never found anything littered there to cause harm. The worry of anything of this nature occurring

would be completely alleviated if a licence was in place. There would then be no bottles, no glasses and a licensee on the premises.

I have been aware on occasions of people holding parties in the hall where they bring and consume their own alcohol and then litter the road outside the hall with bottles upon leaving. Once again, it would be infinitely preferable to have a licence in place, so there would no longer be the need for people to bring their own alcohol. They would also be far less likely to drink to excess and this could be controlled by the licensee.

I wish to offer my full support to the granting of this licence which I know will be of enormous benefit to the village for all future fundraising events.

Unfortunately, because the parish councillors and other residents who are objecting, do not support or attend any of these events, they are unaware of what happens, of the efforts made to control them and just how very much we would all benefit from the granting of a licence.

Mr Gough is a responsible and reliable young man, who is totally committed to trying to improve life in the village. This has been shown by the enormous amount of good work he has done in the village hall, and his involvement over many years with helping to raise funds for not only the hall but also the village church and primary school. All he is trying to do in obtaining the licence is to continue to improve life here in the village.

I respectfully ask that the views contained here in may be taken into account within the considerations as to whether a licence is granted to Bredhurst Village Hall.

Thankyou

Mrs June Cox
2 Providence Cottages
Dunn Street
Bredhurst
Kent
ME7 3NB

Tel - [REDACTED]



[Complete our survey about local public services for a chance to win £50 in shopping vouchers](#)

This email may contain privileged/confidential information. It is intended solely for the person to whom it is addressed. If you are not the intended recipient you may not copy, deliver or disclose the content of this message to anyone. In such case please destroy/delete the message immediately and notify the sender by reply email. Opinions, conclusions and other information in this message that do not relate to the official business of Sevenoaks District Council shall be understood as neither given nor endorsed by the Council. All email communications sent to or from Sevenoaks District Council may be subject to recording and/or monitoring in accordance with relevant legislation.

Visit the Council at WWW.SEVENOAKS.GOV.UK

From: Alan Rose [mailto:]
Sent: 02 November 2015 17:50
To: Licensing
Subject: Application Ref: MAID0185/LPRM/1525

Dear Sirs

As a supporter of the good work that the current trustees of the Bredhurst Village Hall have undertaken and achieved, I attended the Bredhurst Parish Council meeting, where the application for a full alcohol license was to be discussed. I left the meeting feeling it was more of an inquisition than a fact finding mission and I felt that BPC already had in mind what the outcome would be. Their decision: they could not support the application in its present form and would inform MBC licensing accordingly.

1) BPC raised a concern that as a weekday license 11 am to 11 pm was included in the application the hall may be staffed and used for casual drinking in competition to the Bell. Also current hirers would be pushed aside should a more lucrative mid-week hirer appear.

a) As I understood the response from the trustees of the hall, there is no such intention, the bar would be staffed at specific functions and only during the hours of those functions.

b) The trustees explained, that the hall is let regularly on weekdays and has been for years to various local groups and these groups that benefit from this improving facility would not be prejudiced by other single hirers who wished to hire the hall at times already allotted to them.

c) It was further explained that the license for weekdays was a consideration in the event of village activities, such as street parties and national celebrations that may happen to fall on a weekday.

2) Concern was also expressed that increased bookings where a full license was available would unduly affect the local residents living nearby as the number of private hirers may increase.

a) Among those living closest to the hall are three trustees whose gardens are adjacent to the hall, they do not currently have issues with hirers and do not expect that to change if additional lettings are made.

b) Mrs Bull attended the meeting with Mrs Bournier. Mrs Bull lives next door to the hall, **the closest resident**, and Mrs Bournier's house backs onto the field that incorporates the hall, neither are trustees but support the application for the good of the community as a whole, both live as close or closer than those who voiced their opposition to BPC.

c) Against the proposal was one resident who has chosen to live mid-way between the local pub and the village hall, a distance of less than 200 metres and another that lives opposite the hall but not as close as Mrs Bull.

3) One attendee complained about fireworks, I have heard them on one or two occasions over the years, this is not a regular occurrence and it is not allowed in the T&C that hirers accept in writing.

a) When the bar is manned by Tim or someone appointed by him the possibility of hirers doing this, if ever they did, would be less.

for private functions. Failure to raise sufficient funds would in my opinion eventually lead to the demise of this wonderful facility, a position it was close to just a short while ago before Tim and others who care, gave their time to make the difference that can be seen and appreciated today by all that use the hall. Interestingly, BPC moved the venue for their meetings from the hall some while ago and now convene at the village school.

I have not been privilege to the minutes of the meeting yet, nor their submission to you. I fully support the good intentions of the trustees of the village hall and sincerely hope that others who disagree with BPC's decision do the same in good time so that full consideration can be given to both sides.

It is truly a shame that in a village of less than 400 souls BPC found they could not support the good work and intent of The Village Hall and its trustees, who are really making a difference here. I believe that Mrs Bull and Mrs Bournier are making their own positive submissions and I now have their permission to name them in mine.

Sincerley

Alan J Rose
11 Fir Tree Grove
Bredhurst
Gillingham
ME7 3LB

Tel: [REDACTED]

Comments for Licensing Application 15/03263/LAPRE

Application Summary

Application Number: 15/03263/LAPRE

Address: Bredhurst Village Hall Hurstwood Road Bredhurst Gillingham Kent ME7 3JZ

Proposal: Premises Licence

Case Officer: Louise Davis

Customer Details

Name: Mr Alan Tuff

Address: 6 Hurstwood Road, Bredhurst, Kent ME7 3JZ

Comment Details

Commenter Type: Neighbour

Stance: Customer made comments in support of the Licensing Application

Comment Reasons:

- No Objection

Comment: 1:07 PM on 03 Nov 2015 Comments by Mrs G Bull of 8 Hurstwood Road, Bredhurst, sent by Alan Tuff at my request as I have no internet access.

I, being the house owner living closest to the Village Hall, feel that I'm well qualified to make comment about this Application.

In the past when outside bars were used I have had empty beer bottles and glasses thrown into my rear garden, black sacks full of rubbish dumped on my front lawn and had to tolerate noise from the unlimited sound recordings as well as from the hirers departing.

I am sure the Villagers who have read the Village Hall News Letter must be very thankful that we now have a new young Chairman full of energy and ideas and very keen to make the Hall one of the nicest in the area.

Since the bar and the sound limiter equipment have been installed and the Chairman in full control of the bar I have noted a considerable difference to the way the hirers are using and leaving the Hall. No noise, no rubbish and no loutish behaviour.

15/03263/LAPRE

S\$F

Bolanle Morafa

From: June [REDACTED]
Sent: 03 November 2015 18:57
To: Licensing
Subject: Application for Full Alcohol Licence Bredhurst Village Hall

Application for Full Alcohol Licence Bredhurst Village Hall

Dear Sirs

I would like to show my support for the Chairman and Trustees of Bredhurst Village Hall in their application for a Full Alcohol Licence.

The Chairman, Tim Gough and Trustee Alan Tuff have worked so hard to improve the hall, making it an attractive place for our village events and also for would-be hirers. I feel that the bar is a welcome added amenity and a benefit to the hall's funds.

My house backs onto the field, quite close to the Village Hall and I have lived here for 48 years. I have no complaints about noise.

I have heard fireworks on the field sometimes over the years, but they had nothing to do with the Hall. People come onto the field to let a few fireworks off especially around November 5th and New Years Eve.

Perhaps Bredhurst Parish Council should be monitoring that.

The people who raised objections to this application bought their houses knowing there was a pub, a village hall and a school very close to them which all generate traffic etc. One particular complainer was allowed to voice her opinions during the closed part of the Parish Council Meeting-----She was not stopped!

I conclude with the observation that neither the complainers nor members of the Parish Council are ever seen supporting Village Hall functions.

I hope that our Village Hall continues to thrive but it can only do this by being THE place to hire, and that is happening with Tim Gough and the Trustees working so hard.

I fully support the application for a Full Alcohol Licence for Bredhurst Village Hall.

June Bourner
3 Fir Tree Grove
Bredhurst
Kent
ME7 3LB

15/03263/LAPRE

S & F

From: Mrs. P.A. Merryweather,
13 Fir Tree Grove,
Bredhurst,
ME7 3LB

Re Licensing Application Reference MAID0185/LPRM/1525 – Application for variation of premises licence at Bredhurst Village Hall, Bredhurst, ME7 3JZ

Although a long-term trustee of Bredhurst Village Hall, I write more as a village resident for 51 years in support of the above application. In the years since it was built the hall has proved to be not only a much-valued asset to the village, but an increasingly popular venue to reach for those who live just the other side of the M2 motorway, for club meetings and other activities which wouldn't exist without their support.

Although much has already been acknowledged about the considerable cost of the maintenance and continuing improvements to the hall, to be dealt with only when needed or desired, what must be met is the annual ground rent to Rochester diocese of at least £2,000, the insurance and entertainment licence. Although the hall chairman and committee work hard to organise and support fund raising events, it really is necessary to increase the income for the hall through weekend lettings such as wedding receptions, anniversary celebrations etc. where a bar would be an (optional) attraction to the hirer. In fact, where any objections are concerned, far from increasing the consumption of alcohol, it is those events where the tickets stipulate Bring your own Bottle that consumption might be more.

Finally, I must express my concern at the conduct of the recent meeting held by Bredhurst Parish Council, which does not support the village's only community hall, held in the school when the application was rejected. Although the hall committee chairman, Tim Gough, had gone to the considerable trouble of preparing and delivering to every house in the village a letter explaining in detail the reason for the application, most of the answers to the questions and comments put by residents, parish councillors and the chairman in the open session would all have been found in the letter, had they troubled to read it. Of particular concern was the way in which one resident who had already had her say was allowed to interrupt the closed session to make further comments, including an unacceptable condemnation aimed at the hall trustees, a clear breach by the BPC chairman of the parish council's own rules regarding the closed sessions at meetings.

I hope all the above will be taken into consideration when considering the above application.

Pamela Merryweather

Comments for Licensing Application 15/03263/LAPRE

Application Summary

Application Number: 15/03263/LAPRE

Address: Bredhurst Village Hall Hurstwood Road Bredhurst Gillingham Kent ME7 3JZ

Proposal: Premises Licence

Case Officer: Louise Davis

Customer Details

Name: Mrs mary gough

Address: 9 Kemsley Street Road, Bredhurst, Kent ME7 3LR

Comment Details

Commenter Type: Member of the Public

Stance: Customer made comments in support of the Licensing Application

Comment Reasons:

- No Objection

Comment: 12:31 PM on 05 Nov 2015 As a village resident, Hall trustee, the Halls cleaner and regular hirer of Bredhurst Village Hall, I am fully in agreement with the license variation application and favour the benefits.

Having this variation in place will ensure control over the retail of alcohol, where currently hirers are able to consume alcohol on the premise without any supervision. Therefore, if the hall is granted such variation, the clear set of guidelines and licence objectives will be embraced.

As a hirer of Bredhurst Village Hall, I myself conduct a risk assessment of the interior, exterior and when needed the play area before each hire, and have procedures in place. I am pleased to record this has always been to my satisfaction. With the proposed variation I am confident this will continue.

Over many years I have attended and very much enjoyed the social events laid on by the Hall committee, I feel the variation of license will help events to continue to enhance our community spirit.

From: Alan Tuff [mailto:]
Sent: 06 November 2015 17:01
To: Licensing
Cc: Planning Comments
Subject: ApplicationMAID0185/LPRM/1525

I attach my support for this application.

Alan Tuff.



Complete our survey about local public services for a chance to win £50 in shopping vouchers

This email may contain privileged/confidential information. It is intended solely for the person to whom it is addressed. If you are not the intended recipient you may not copy, deliver or disclose the content of this message to anyone. In such case please destroy/delete the message immediately and notify the sender by reply email. Opinions, conclusions and other information in this message that do not relate to the official business of Sevenoaks District Council shall be understood as neither given nor endorsed by the Council. All email communications sent to or from Sevenoaks District Council may be subject to recording and/or monitoring in accordance with relevant legislation.

Visit the Council at WWW.SEVENOAKS.GOV.UK

Dear Sir,

I write as a local resident living adjacent to the Hall and also as a Trustee of the Bredhurst Village Hall (BVH). Whilst I wish to acquaint you with my personal views I am not writing on behalf of the remaining Hall Trustees.

I attended the Bredhurst Parish Council (BPC) meeting on 18/10/15 which was arranged specifically to consider the Licensing Application submitted on behalf of the Hall. In anticipation of this the BVH Chairman, Tim Gough, had previously issued the attached newsletter to virtually all Bredhurst residents and businesses in order to provide background information both concerning developments in the Hall and the purpose behind the Licence Application.

I was surprised to note the degree of animosity towards the Hall operations at the meeting and the lack of knowledge apparent from the questions. Clearly our letter had not been read as this contained the answers to most of the queries raised.

The Hall provides what I believe to be an essential community function and service and is run solely to serve the community. The stated aim of the Charity is the provision and maintenance of a village hall for use without distinction of political, religious or other opinions including use for meeting, lectures and classes and for other form of recreation and leisure-time occupation and with the object of improving the conditions of life for the inhabitants of Bredhurst Village.

Currently week days are fully booked with only one weekly hire period available. These hirers comprise entirely community based groups serving the interests of the Village and Villagers including the Women's Institute, Evergreen OAP group, Garden Club, Whist groups, art clubs, wood turners group, a bowls club and a children's play group. As can be seen these are non-profit making hirers providing a valuable community role and our hire rates need to reflect this. Without the Hall there would be no suitable venue in the Village for any of these activities.

I have always been anxious to seek to ensure a good relationship between the Hall, the hirers and the local residents since the facilities provided are for the benefit of all.

I was therefore surprised and disappointed to note the degree of animosity shown towards the Hall and its representatives at the meeting both by the BPC representatives and some of the Villagers present.

Tim Gough took pains to explain to the Meeting how the purpose of the Licence Application was to ease arrangements as recommended to him by a representative of the Licensing Authority and that it was not envisaged that the week day hirers would require such facilities other than under exceptional circumstances. Tim explained again as detailed in the newsletter that there was no intention of creating a public bar in the Hall open all hours. The licence sought is intended for the benefit of the weekend hirers and for the exceptional needs of the local community organisations at other times.

Tim went on to explain the actions and steps previously and currently being taken to ensure that weekend Hall hirers would be prevented from creating a disturbance and nuisance both during and after the event and applying to all users, not just those providing alcohol.

Such measures include the noise limiter within the Hall which has operated for many years now, moving the smoking area to the rear enclosed garden and requiring the premises to be vacated by specific times, all as detailed within the hire conditions. Breach of these conditions renders the deposit forfeit.

As both a neighbour and Trustee of the Hall I am very conscious of the potential nuisance problems which can arise and am satisfied the steps previously and currently being taken have been effective in minimising any such disturbance. I am keen to ensure that this remains the case and the Hall Committee is always considering ways in which to improve the controls and restraints in place upon hirers.

After these opening remarks Tim was subjected to what can only be described as an Inquisition by BPC and his attempts to provide a reasoned response were either ignored or treated with derision.

I was therefore disappointed but not surprised that BPC voted unanimously against the Application.

However, I was surprised to read the content of the letter subsequently issued by BPC to you

There are various issues and I will address these in turn.

Firstly, weekend bookings are of a different nature to those during weekdays. These are for non-regular events such as wedding fairs, charity events, parties, quizzes, christenings, religious meetings, educational events and a whole variety of different activities including Church fairs and fetes, the Village Show, Rural Touring Applause performances and such like.

The week day rates are deliberately kept low so as not to cause financial to the local clubs and activity groups. The income from the weekday bookings does not provide sufficient income to properly operate and maintain the Hall and all of its facilities.

It is the income from the weekend hirers that provides the financial means with which to enable the operation of the Hall to continue.

The event usage of halls is a competitive business and the Hall needs to be seen as worthwhile venue with all necessary services reasonably priced.

Weekend custom is therefore vital to the financial survival of the Hall.

Great steps have been taken recently under the current Chairman to improve the condition, appearance and facilities of the Hall and indeed this was remarked upon by one BPC Councillor at this meeting.

I do anticipate that there will be more weekend bookings but not all being evening ones. I do not believe that there will be a significant increase in events where alcohol is sold. This is simply not a requirement of most of the weekend hirers.

The provision of a bar service to hirers within the Hall creates a responsibility upon the Trustees to ensure that its operation is lawful and does not lead to issues of criminality, disorder, safety or nuisance. These issues have been foremost within the previous and current considerations of the

Trustee Committee in its management of the Hall's operations, during the week as well at weekends.

We are fortunate to have Tim Gough as our Chairman as well as the bar provider through his business as this means that the Trustees have direct control over the operation to ensure this.



Premises Licence

Maidstone Borough Council
Licensing Section
London House
5-11 London Road
Maidstone
Kent
ME16 8HR

Premises Licence Number MAID0185/LPRM/1525

Part 1 – Premises details

Postal address of premises or if none, Ordnance Survey map reference or description Bredhurst Village Hall Hurstwood Road Bredhurst	
Post Town Gillingham, Kent	Post Code ME7 3JZ
Telephone Number None	

Where the licence is time limited the dates N/A

Licensable activities authorised by the licence:- Plays Live Music Recorded Music Performances of Dance Anything of a similar description to live music, recorded music, performances of dance. Provision of entertainment facilities for making music, dancing and anything similar.

The times the licence authorises the carrying out of licensable activities:- 09:00 – 23:30 (Monday) 09:00 – 23:30 (Tuesday) 09:00 – 23:30 (Wednesday) 09:00 – 23:30 (Thursday) 09:00 – 23:30 (Friday) 09:00 – 23:30 (Saturday) 09:00 – 23:30 (Sunday)
--

The opening hours of the premises N/A

(1) Insert licensing authority details

--

Where the licence authorises supplies of alcohol whether these are on and/or off supplies N/A

Part 2

Name, (registered) address, telephone number and E-mail (where relevant) of holder of premises licence Bredhurst Village Hall Committee Hurstwood Road Bredhurst Kent ME7 3JZ Contact : Mrs Hewitt – 01634 376301

Registered number of holder, for example company number, charity number (where applicable) 302696

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol N/A
--

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol N/A
--

N/A

--

N/A

Annex 3 – Conditions attached after a hearing by the licensing authority

N/A

As attached

Annex 5 – Embedded Conditions

Special Conditions

A breakdown of permitted numbers are as follows:-

Closely Seated Audience - 200 Persons

Dancing - 180 Persons

Seated at Tables - 90 Persons

Seated at Tables at Dancing Combined - 110 Persons

Exhibitions - 60 Persons

1. Anyone using the catering facilities at this hall, must ensure that they make adequate provision to comply with the Food Safety (General Food Hygiene) Regulations 1995 and Food Safety (Temperature Control) Regulations 1995.
2. Due to close proximity of residential properties, all doors and windows must remain closed whilst music is being played.
3. A new Fire Equipment Certificate shall be forwarded to this office prior to or on the date of expiry of the current Certificate on 31 October 2005, and thereafter each year on the anniversary of this date.
4. A new Electrical Certificate shall be forwarded to this office prior to or on the date of expiry of the current Certificate on 1 December 2005, and thereafter each year on the anniversary of this date.
5. A new Emergency Lighting Certificate shall be forwarded to this office prior to or on the date of expiry of the current Certificate on 1 December 2005, and thereafter each year on the anniversary of this date.
6. The standard conditions for public entertainment licensed by Maidstone Borough Council apply. A copy of these conditions is attached as Annex 6.





Bredhurst Village Hall

Scale: 1:2000

Printed on: 18/11/2015 at 16:08 PM

© Ordnance Survey Maps - Maidstone
Borough Council Licence No. 100019636, 2015

© Maidstone Borough Council

HUMAN RIGHTS

Article 8

1. Everyone has the right to respect for his private and family life, his home and his correspondence.
2. There shall be no interference by a public authority with the exercise of this right except such as is in accordance with the law and is necessary in a democratic society in the interests of national security, public safety or the economic well-being of the country, for the prevention of disorder or crime, for the protection of health or morals, or for the protection of the rights and freedoms of others.

Article 1 of the First Protocol

Every natural or legal person is entitled to the peaceful enjoyment of his possessions. No one shall be deprived of his possessions except in the public interest and subject to the conditions provided for by law and by the general principles of international law. The preceding provisions shall not, however, in any way impair the right of a State to enforce such laws as it deems necessary to control the use of property in accordance with the general interest or to secure the payment of taxes or other contributions or penalties.

Article 6(1)

In the determination of his civil rights and obligations or of any criminal charge against him, everyone is entitled to a fair and public hearing within a reasonable time by an independent and impartial tribunal established by law. Judgement shall be pronounced publicly but the press and public may be excluded from all or part of the trial in the interest of morals, public order or national security in a democratic society, where the interests of juveniles or the protection of the private life of the parties so require, or to the extent strictly necessary in the opinion of the court in special circumstances where publicity would prejudice the interests of justice.

Article 10

3. Everyone has the right to freedom of expression. This right shall include freedom to hold opinions and to receive and impart information and ideas without interference by public authority and regardless of frontiers. This Article shall not prevent States from requiring the licensing of broadcasting, television or cinema enterprises.
4. The exercise of these freedoms, since it carries with it duties and responsibilities, may be subject to such formalities, conditions, restrictions or penalties as are prescribed by law and are necessary in a democratic society, in the interests of national security, territorial integrity or public safety, for the prevention of disorder or crime, for the protection of health or morals, for the protection of the reputation or rights of others, for preventing the disclosure of information received in confidence, or for maintaining the authority and impartiality of the judiciary.



LICENSING AUTHORITY: MAIDSTONE BOROUGH COUNCIL

Licensing Act 2003 Sub-Committee Hearing Procedure of Applications for New Premises Licences/Club Premises Certificates and Variations to existing licences and certificates

Introduction and Procedure

i) Introductions

The Chairman will request all those persons participating in the hearing to identify themselves, starting with the:

- ✕ Members of the sub-committee (who will, if applicable, declare any personal or prejudicial interests)
- ✕ Legal advisor
- ✕ Committee clerk
- ✕ Maidstone Borough Council licensing officers/managers
- ✕ Applicant (and any representative)
- ✕ Each responsible authority (and any representative)
- ✕ Each interested party (and any spokesperson or representative)

ii) Procedural Matters

- **Procedure**

The Chairman will:

- ✕ Confirm that all parties are aware of the sub-committee hearing procedure and that each party has a copy of the hearing procedure document.

- **Submissions**

The Chairman will:

- ✕ Explain that the sub-committee will allow all parties to put their case fully and make full submissions, within a reasonable time frame.

- **Discussion and cross-examination**

The Chairman will:

- ⌘ Explain that the sub-committee procedure shall take the form of a discussion led by the sub-committee.
- ⌘ Explain that the sub-committee will usually permit cross examination (conducted within a reasonable time frame).

- **Disruptive Behaviour**

The Chairman will:

- ⌘ Explain that where any person attending the hearing behaves in a disruptive manner, the sub-committee may direct that person to leave the hearing (including temporarily) and thereafter the person may submit to the sub-committee in writing any information which the person would have been entitled to give orally had the person not been required to leave the hearing.

- **Reading of Papers**

The Chairman will:

- ⌘ Confirm that all sub-committee members have pre-read all the papers and any other documents contained in the report regarding the hearing.

- **Draft Conditions**

The Chairman will:

- ⌘ Enquire whether draft conditions have been agreed between the applicant and any of the other parties for the sub-committee to consider.

- **Witnesses**

The Chairman will:

- ⌘ Enquire whether any parties request to have any witnesses give evidence at the hearing; and if so grant the request unless the request is unreasonable.
- ⌘ Invite the parties, where appropriate, to appoint a spokesperson.

The Hearing

Outline of the Application and Representations

- ✘ The Chairman will ask the legal advisor or community services manager to briefly outline the application and all representations regarding the application.

i) The Applicant

- ✘ Opening remarks by the applicant (or their representative).
- ✘ Evidence of the applicant and any witnesses.
- ✘ After each person has given evidence the person may be questioned by each responsible authority, interested party and sub-committee member.
- ✘ If necessary, the applicant (or their representative) may clarify any matter that arose during questioning.

ii) Responsible Authorities (where applicable)

RESPONSIBLE AUTHORITY	Tick if applicable
Police	
Trading standards	
Environmental Health	
Child Protection (Social Services)	
Planning	
Fire and Rescue	

- ✘ Opening remarks by the officer representing the responsible authority (or their representative).
- ✘ Evidence of the responsible authority officer and any witnesses.
- ✘ After each person has given evidence the person may be questioned by the applicant, each other responsible authority, interested party and sub-committee member.
- ✘ If necessary, the officer (or representative) may clarify any matter that arose during questioning.

iii) Interested Parties

- ✘ Opening remarks by the interested party (or spokesperson/representative).
- ✘ Evidence of the interested party and any witnesses.
- ✘ After each person has given evidence the person may be questioned by the applicant, responsible authorities, each other interested party and sub-committee member.
- ✘ If necessary, the interested party (or spokesperson/representative) may clarify any matter that arose during questioning.

Closing Speeches

In the following order:

- ✕ **Each Responsible Authority**
- ✕ **Each Interested Party**
- ✕ **The Applicant**

End of Hearing

- ✕ The Chairman will ask the members of the sub-committee if they have any final questions for any party to the hearing.
- ✕ The Chairman will ask the legal advisor whether there are any further matters to be raised or resolved before the hearing is closed.
- ✕ The Chairman will bring the hearing to a close and shall declare that the sub-committee will retire, to private session, to consider the application, all relevant representations, evidence, the relevant extracts of Licensing Authority's Statement of Licensing Policy, the relevant extracts of the National Guidance issued under section 182 of The Licensing Act 2003 and the licensing objectives under the Licensing Act 2003.
- ✕ The Chairman shall invite the legal advisor to remain with the sub-committee during its deliberations and ask all other persons to withdraw from the room.

The Decision

The Chairman shall declare in public session:

- ✕ The sub-committee's determination.
- ✕ All parties to the hearing will receive a copy of the written Determination Notice regarding the sub-committee's determination.
- ✕ All parties may appeal against the sub-committee's decision within 21 days beginning with the day on which the appellant is notified of the Licensing Authority's written determination. Appeals must be lodged with the Magistrates' Court. Parties should be aware that the Magistrates Court may make an order with respect to costs on any appeal.
- ✕ The hearing is formally closed.