

AUDIT, GOVERNANCE AND STANDARDS COMMITTEE MEETING

Date: Monday 16 March 2020
Time: 6.30 p.m.
Venue: Town Hall, High Street, Maidstone

Membership:

Councillors Adkinson (Vice-Chairman), Brindle, Coulling (Parish Representative), Cox, Daley, Fissenden, Harvey (Chairman), McLoughlin, Perry, Round and Titchener (Parish Representative)

The Chairman will assume that all Members will read the reports before attending the meeting. Officers are asked to assume the same when introducing reports.

<u>AGENDA</u>	<u>Page No.</u>
1. Apologies for Absence	
2. Notification of Substitute Members	
3. Urgent Items	
4. Notification of Visiting Members	
5. Disclosures by Members and Officers	
6. Disclosures of Lobbying	
7. To consider whether any items should be taken in private because of the possible disclosure of exempt information	
8. Minutes of the meeting held on 13 January 2020	1 - 7
9. Questions and answer session for members of the public (if any)	
10. Questions from Members to the Chairman (if any)	
11. Complaints Received Under the Members' Code of Conduct	8 - 11
12. Fraud & Compliance Team Update	12 - 17
13. Internal Audit & Assurance Plan 2020/21	18 - 47
14. Anti-Money Laundering Policy and Guidance	48 - 64

Issued on Friday 6 March 2020

Continued Over/:

Alison Broom

Alison Broom, Chief Executive

15. External Audit Plan 2019/20	65 - 86
16. External Audit - Progress Report and Sector Update March 2020	87 - 112
17. Budget Strategy - Risk Assessment Update	113 - 127

PUBLIC SPEAKING AND ALTERNATIVE FORMATS

If you require this information in an alternative format please contact us, call **01622 602899** or email committee@maidstone.gov.uk.

In order to speak at this meeting, please contact Democratic Services using the contact details above, by 5 p.m. one clear working day before the meeting (i.e. Thursday 12 March 2020). If asking a question, you will need to provide the full text in writing. If making a statement, you will need to tell us which agenda item you wish to speak on. Please note that slots will be allocated on a first come, first served basis.

To find out more about the work of the Committee, please visit www.maidstone.gov.uk.